



SRI DEVARAJ URS ACADEMY OF HIGHER EDUCATION AND RESEARCH

Comprising Sri Devaraj Urs Medical College

A-DEEMED-TO-BE-UNIVERSITY

Declared under Section 3 of UGC Act, 1956, MHRD GOI No.F.9-36/2006-U.3(A) Dt. 25th May 2007

POST BOX NO.62, TAMAKA, KOLAR-563 101, KARNATAKA, INDIA

Dr. Muninarayana.C
Controller of Examinations

Ph: 08152-243247 (Direct) FAX: 08152-243008, Moblie:9448291031

APPLICATION FOR:

- | | |
|--|--|
| <input type="checkbox"/> A. NAME CORRECTION IN MARKS CARD | <input type="checkbox"/> F. RANK CERTIFICATE |
| <input type="checkbox"/> B. ACADEMIC TRANSCRIPT | <input type="checkbox"/> G. EXPANSION OF THE INITIALS(S) |
| <input type="checkbox"/> C. PROVISIONAL DEGREE CERTIFICATE | <input type="checkbox"/> H. MIGRATION CERTIFICATE |
| <input type="checkbox"/> D. DUPLICATE MARKS CARD | <input type="checkbox"/> I. CHANGE OF NAME |
| <input type="checkbox"/> E. ATTESTATION TRANSCRIPT OF THE DOCUMENT | <input type="checkbox"/> J. DUPLICATE DEGREE CERTIFICATE |

Photograph of
the Candidate
attested by the
Principal

1.	Full Name of the candidate in block letters as registered for the SSLC/ 10 th Examinations	
2.	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
3.	Date of Birth: Age:	
4.	Name of the Board from which appeared(10+2)	
5.	Name of the college/Unit & University from which the candidate has passed Degree Exam.	
6.	Register Number	
7.	Programme & Year of passing (Month & Year) Phase-I, Phase-II, Phase-III (Part-I & Part-II)/ Semester/ Year Examinations.	
8.	Correct Postal Address to which certificate has to be sent (in block letters with Pin code)	
9.	Details of the remittance of the prescribed fee. All payments shall be made in favour of The Registrar, SDUAHER, Tamaka, Kolar-563101	UTR.No: Amount: Date: Bank:

Place:
Date:

Mobile No:

Signature of the candidate

The information furnished by the candidate as above is correct as per the records maintained in the college.

Principal

(P.T.O)

<p>A. Name correction in Marks Card:</p> <ol style="list-style-type: none"> 1. Request letter from the candidate forwarded by the Principal 2. Fee - Rs.1000 /- per Marks card. 3. Surrender of original Marks card/s. 4. Attested SSLC/10th Standard or 10+2 Marks card 	<p>B. Academic Transcript:</p> <ol style="list-style-type: none"> 1. Request letter from the candidate forwarded by the principal 2. Attested Photo copies of the Marks cards (all years) 3. Fee - Rs.3000/ 4. No Dues Certificate from the Principal/ coordinator
<p>C. Provisional Degree Certificate:</p> <ol style="list-style-type: none"> 1. Request letter from the candidate forwarded by the principal 2. Photo copies of the Marks cards . 3. Photo copy of the housemanship/Internship training certificate 4. Fee - Rs.2000/- 5. No Dues Certificate from the Principal/ coordinator. 	<p>D. Duplicate Marks Card:</p> <ol style="list-style-type: none"> 1. Request letter from the candidate forwarded by the principal 2. Fee - Rs.3000/- per each Marks card 3. Affidavit on Stamp Paper of Rs.20/-signed by a Notary 4. Acknowledgement for having lodged Police complaint
<p>E. Attestation Transcript of the Documents:</p> <ol style="list-style-type: none"> 1. Request letter from the candidate forwarded by the principal 2. Fee - Rs.1000/- each set. 3. Photo copy of the documents. 	<p>F. Rank Certificate:</p> <ol style="list-style-type: none"> 1. Request letter from the candidate forwarded by the principal 2. Fee - Rs.1000/- 3. Attested photo copies of Marks cards (all years)
<p>G. Expansion of the Initials:</p> <ol style="list-style-type: none"> 1. Request letter from the candidate forwarded by the principal 2. SSLC/10th Standard marks card and 10+2 marks card 3. Affidavit on stamp paper of Rs.20/- sworn before a notary. 4. Fee - Rs.3000/- 5. Degree marks cards. 	<p>H. Migration Certificate:</p> <ol style="list-style-type: none"> 1. Request letter from the candidate forwarded by the principal 2. Fee - Rs.4000/- 3. Photo copies of the Marks cards 4. Photo copy of the housemanship/Internship training certificate 5. No Dues Certificate from the Principal/ coordinator.
<p>I. Change of Name in any Certificate(s):</p> <ol style="list-style-type: none"> 1. Request letter from the candidate forwarded by the principal 2. Attested SSLC/10th Standard or 10+2 marks card 3. Affidavit on stamp paper of Rs.20/-Sworn before a Notary. 4. Paper Notification for change of name. 5. Fee - Rs.4000/- 6. Surrender of original Certificates. 	<p>J. Duplicate Degree Certificate:</p> <ol style="list-style-type: none"> 1. Request letter from the candidate forwarded by the principal 2. Fee - Rs.10000/-Indian National. Rs.12000/- Foreign National. 3. Affidavit on Stamp Paper of Rs.100/- signed by a Notary 4. Paper Notification for missing of Degree Certificate 5. Acknowledgement for having lodged Police complaint. 6. Attested Photo copy of the Marks cards all Exams.

Note: Candidates who wish to collect any of the certificates in person, have to produce the identity card, issued by the competent authority.
