



INTERNAL QUALITY ASSURANCE CELL

Sri Devaraj Urs Academy of Higher Education & Research

A DEEMED TO BE UNIVERSITY

TAMAKA, KOLAR-563 103, KARNATAKA, INDIA

Ph: 08152-210604, 243009, Fax: 08152-243008, E-mail: iqac@sduu.ac.in website: www.sduu.ac.in



No: SDUAHER/KLR/IQAC/139/2019-20

Dated: 11.06.2020

MEETING NOTICE

The 2nd Quarterly Meeting of the *Internal Quality Assurance Cell (IQAC)* of Sri Devaraj Urs Academy of Higher Education and Research, Kolar will be conducted on **24th June 2020 at 11.00am** in the Council hall of the Academy under the Chairmanship of **Prof. Pradeep Kumar. G, Hon'ble Vice Chancellor, SDUAHER.**

You are requested to Chair the meeting and conduct proceedings.

Agenda for the Meeting enclosed.

To,
Vice Chancellor
SDUAHER, Kolar

Dr. M. L. Harendra Kumar
IQAC-Coordinator
SDUAHER

Co-ordinator
Internal Quality Assurance Cell (IQAC)
Sri Devaraj Urs Academy of
Higher Education and Research
Tamaka, Kolar - 563 103.



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Dated:11.06.2020

AGENDA

Agenda for 2nd Quarterly Meeting of the *Internal Quality Assurance Cell (IQAC)* of Sri Devaraj Urs Academy of Higher Education and Research, Kolar are given as under.

Number	Agenda
SDUAHER/IQAC-II/01/2020-21	Approval of the Proceedings of 1st meeting of the IQAC held on 18th March 2020.
SDUAHER/IQAC-II/02/2020-21	Action Taken Report on the decision taken in the 1st meeting of the IQAC held on 18th March 2020.
SDUAHER/IQAC-II/03/2020-21	Progress review on implementation of Mentorship program and Learning Management System (LMS) as well as online feedback on curriculum.
SDUAHER/IQAC-II/04/2020-21	Outcome of the presentations by the taskforce committees of various criteria with regard to SSR preparation
SDUAHER/IQAC-II/05/2020-21	Report on Feedback analysis of Student Satisfaction Survey (SSS) from interns
SDUAHER/IQAC-II/06/2020-21	Preparedness for conducting National Research Seminar / Conference, Faculty Development/ Professional development/ Administrative training program for staff by the Academy
SDUAHER/IQAC-II/07/2020-21	Preparation of policy document for IQAC
SDUAHER/IQAC-II/08/2020-21	Need for establishment of Quality Cell in the constituent college and quality cell for the departments under the faculty of Allied Health Cells
SDUAHER/IQAC-II/09/2020-21	Preparedness for conducting workshop on value added courses /Outcome based Education (OBE), Human Values and Ethics for Medical Students and Allied Health Science Students
SDUAHER/IQAC-II/10/2020-21	Any other matter with permission of the chair


11/6/2020
Dr. M. L. Harendra Kumar
IQAC-Coordinator
SDAUHER
Co-ordinator
Internal Quality Assurance Cell (IQAC)
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No: SDUAHER/KLR/IQAC/139/2020-21

Dated: 13.06.2020

AGENDA

Agenda for 2nd Quarterly Meeting of the *Internal Quality Assurance Cell (IQAC)* of Sri Devaraj Urs Academy of Higher Education and Research, Kolar are given as under.

Number	Agenda
SDUAHER/IQAC-II/01/2020-21	Approval of the Proceedings of 1st meeting of the IQAC held on 18th March 2020.
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AGENDA WITH NOTES

Agenda-1

SDUAHER/IQAC-II/01/2020-21

Subject: Approval of the Proceedings of quarterly meeting of the IQAC held on 18th March 2020.

Note: The proceedings of quarterly meeting of the IQAC held on 18th March 2020 were dispatched to all the members. The IQAC had not received any objections or modifications in the proceedings. Though it was deemed approved the proceedings is brought before this meeting for formal approval.

Agenda-II

SDUAHER/IQAC-II/02/2020-21

Subject: Action Taken Report on the resolutions and decision taken in the meeting of the IQAC held on 18th March 2020.

Note: The following were the action taken on the decisions taken on the various agendas of the meeting of the IQAC.

Number	Agenda	ATR
SDUAHER/IQAC-II/03/2020-21	Proposal for online feedback on curriculum.	Provision for online feedback on curriculum from the students has been incorporated in the new webpage of Academy. However, it needs to be activated.
SDUAHER/IQAC-II/04/2020-21	To start new programs for 2020-21 under non-regulated course.	Two new programs have been planned for the Academic year 2020-21 under the Faculty of AH&BS (B.Sc. Emergency Medicine, B.Sc. Speech Pathology). Necessary approvals for the start of B.Sc. Speech pathology has been obtained from RCI.
SDUAHER/IQAC-II/05/2020-21	Introduction and sustenance of value added courses.	Director Academics has been intimated to take necessary steps for the conduct of value added courses for students of both the faculty of studies.
SDUAHER/IQAC-II/06/2020-21	Activities to be conducted for promotion of universal values and Ethics.	Director UDOME has been intimated to take necessary steps for the conduct of



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		promotion of universal values and Ethics for the students of both the faculty of studies.
SDUAHER/IQAC-II/07/2020-21	To conduct National Research Seminar / conference.	MOU must be signed with the international team for conducting the conference / Seminar and date will be finalized.
SDUAHER/IQAC-II/08/2020-21	To organize Faculty Development/ Professional development/ Administrative training program for teaching and non-teaching.	The office of the registrar has been informed for the conduct of Computer training Program for non-teaching staff. The logistics are awaited.
SDUAHER/IQAC-II/09/2020-21	To update the by-laws, policies and guidelines for the Academy.	Relevant new policies have been prepared and existing policies have been updated by the Academy. They are available on the website of the Academy.
SDUAHER/IQAC-I/10/2020-21	To relook in to the policies or appointment of Junior Research Fellow.	It was decided to appoint post-doctoral research scholar / associate after identifying the thrust areas of research. However, the Academy is yet to take necessary action in this regard.
SDUAHER/IQAC-II/11/2020-21	To organize a workshop /seminar on innovation ecosystem and to establish incubation centre.	Intimation has been sent to head of the Molecular cell biology department to initiate necessary steps for organizing a workshop on innovation eco system.
SDUAHER/IQAC-II/12/2020-21	Progress review on implementation of Learning Management System (LMS).	LMS monitoring committee is supervising activities and e-contents are uploaded by the faculty to enable the students to refer with subsequent to the classes.
SDUAHER/IQAC-II/13/2020-21	Progress review on Mentorship program and Feedback.	Vertical mentorship program has been implemented.
SDUAHER/IQAC-II/14/2020-21	Strategies for the Student Satisfaction Survey (SSS).	Efforts have been made to obtained online feedback on



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		SSS by incorporating the questionnaire on the website of the Academy.
SDUAHER/IQAC-II/15/2020-21	Any other matter with permission of the chair.	Notifications have been issued regarding the constitution of committees <ul style="list-style-type: none">• Students Satisfaction Survey Committee• Mentorship Monitoring Committee

Agenda III

SDUAHER/IQAC-II/03/2020-21

Subject: Progress review on implementation of Mentorship Program and Learning Management System (LMS) as well as online feedback on curriculum.

Note: The Learning Management System Implementation and Monitoring Committee have been constituted for ensuring the effective implementation and sustenance. The committee had suggested the scope of LMS could be extended to capture online feedback on curriculum and efforts are on to achieve it.

The mentorship monitoring committee also has been constituted in order to monitor the regularity and effectiveness of mentoring the first meeting of the committee was held on 20-04-2020. As per the proceedings the chairman of the committee has given the guidelines and road map for effective mentoring which include obtaining feed-back of mentoring, frequency of mentor mentee meeting and the mentor meeting with the parents whenever required. The 2nd meeting of the monitoring committee is scheduled on 13-06-2020. The outcome of the meeting and the progress made will be discussed in the upcoming IQAC meeting.

Agenda IV

SDUAHER/IQAC-II/04/2020-21

Subject: Outcome of the presentations by the taskforce committees of various criteria with regard to SSR preparation.

Note: The taskforce conveners of various committees along with their support team had presented the criteria wise progress of SSR preparation. The team under the chairmanship of Hon'ble Vice chancellor reviewed the progress made and a report was prepared. Both qualitative and quantitative metrics under each criterion were analyzed and based on the accuracy and strength Cumulative Grade Points Average



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(CGPA) was calculated. As per the report there were areas to be further strengthened to improve the scores. In this connection IQAC had a presentation and required suggestions and inputs were given in a meeting held on 28-05-2020.

Agenda V

SDUAHER/IQAC-II/05/2020-21

Subject: Report on Feedback analysis of Student Satisfaction Survey (SSS) from interns

Note: As per the National Assessment and Accreditation Council (NAAC) Manual of Health Sciences for Universities under criterion II Teaching Learning & Evaluation, key indicator 2.7 Student Satisfaction Survey (SSS) has to be conducted by the institution essentially to obtain feedback on the teaching learning and evaluation processes. NAAC has designed an online format in this regard and students have to fill-up the format and submit. The students of the Academy have to be sensitized regarding student satisfaction survey, however on account of non-availability of students of the campus sensitization process has not been taken up. Online sensitization possibilities are being under consideration.

Agenda VI

SDUAHER/IQAC-II/06/2020-21

Subject: Preparedness for conducting National Research Seminar / Conference, Faculty Development/ Professional development/ Administrative training program for staff by the Academy.

Note: The NAAC Manual of Health Sciences for Universities under section III Research, Innovations and Extension, key indicator 3.3 seminars/ workshops has to be conducted regularly. In order to improve the score under criterion III and VI, it was felt appropriate to hold and National Research Seminar / Conference, Faculty Development/ Professional development/ Administrative training program for staff by the Academy. The IQAC has taken necessary initiatives in this regard and has prompted the personnel involved in these activities to comply with the requirements.

Agenda VII

SDUAHER/IQAC-II/07/2020-21

Subject: Preparation of policy document for IQAC

Note: Internal Quality Assurance Cell of the Academy has felt it necessary to have a policy document to ensure timely, efficient and progressive performance of academic and administrative activities. In view of this a draft policy document has been prepared which would be presented in the upcoming quarterly meeting for necessary inputs and approval.



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Agenda VIII

SDUAHER/IQAC-II/08/2020-21

Subject: Need for establishment of Quality Cell in the constituent college and quality cell for the departments under the faculty of Allied Health Sciences

Note: To ensure the implementation and sustenance of quality initiatives of the Academy it is felt appropriate that, there should be Quality Cell in the constituent college and quality cell for the departments under the faculty of Allied Health Sciences. These cells would be a point of contact for IQAC to get necessary inputs on the quality initiatives.

Agenda IX

SDUAHER/IQAC-II/09/2020-21

Subject: Preparedness for conducting workshop on value added courses /Outcome based Education (OBE), Human Values and Ethics for Medical Students and Allied Health Science Students

Note: During the criteria wise review process it was noted that, there were shortcomings on value added courses /Outcome based Education (OBE), Human Values and Ethics for Medical Students and Allied Health Science Students. For having identifying this IQAC has initiated necessary steps to conduct additional value added courses as well as programs (guest lectures/seminars on Human values and ethics).

Agenda X

SDUAHER/IQAC-II/10/2020-21

Subject: Any other Matter with permission of the chair

Note:



IQAC Coordinator

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