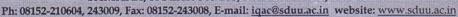


Sri Devaraj Urs Academy of Higher Education & Research

A DEEMED TO BE UNIVERSITY TAMAKA, KOLAR-563 103, KARNATAKA, INDIA





Dated: 11.06.2020

No: SDUAHER/KLR/IQAC/139/2019-20

MEETING NOTICE

The 2nd Quarterly Meeting of the *Internal Quality Assurance Cell (IQAC)* of Sri Devaraj Urs Academy of Higher Education and Research, Kolar will be conducted on 24th *June 2020 at 11.00am* in the Council hall of the Academy under the Chairmanship of **Prof. Pradeep Kumar. G, Hon'ble Vice Chancellor**, SDUAHER.

You are requested to Chair the meeting and conduct proceedings.

Agenda for the Meeting enclosed.

To, Vice Chancellor SDUAHER, Kolar

> Dr. M. L. Harendra Kumar IQAC-Coordinator SDAUHER

Co-ordinator
Internal Quality Assurance Cell (IQAC)
Sri Devaraj Urs Academy of
Higher Education and Research
Tamaka, Kolar - 563 103.



Sri Devaraj Urs Academy of Higher Education & Research

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No: SDUAHER/KLR/IQAC/139/2020-21

Dated:11.06.2020

AGENDA

Agenda for 2nd Quarterly Meeting of the *Internal Quality Assurance Cell* (*IQAC*) of Sri Devaraj Urs Academy of Higher Education and Research, Kolar are given as under.

Number	Agenda
SDUAHER/IQAC-II/01/2020-21	Approval of the Proceedings of 1st meeting of the IQAC held on 18th March 2020.
SDUAHER/IQAC-II/02/2020-21	Action Taken Report on the decision taken in the 1st meeting of the IQAC held on 18th March 2020.
SDUAHER/IQAC-II/03/2020-21	Progress review on implementation of Mentorship program and Learning Management System (LMS) as well as online feedback on curriculum.
SDUAHER/IQAC-II/04/2020-21	Outcome of the presentations by the taskforce committees of various criteria with regard to SSR preparation
SDUAHER/IQAC-II/05/2020-21	Report on Feedback analysis of Student Satisfaction Survey (SSS) from interns
SDUAHER/IQAC-II/06/2020-21	Preparedness for conducting National Research Seminar / Conference, Faculty Development/ Professional development/ Administrative training program for staff by the Academy
SDUAHER/IQAC-II/07/2020-21	Preparation of policy document for IQAC
SDUAHER/IQAC-II/08/2020-21	Need for establishment of Quality Cell in the constituent college and quality cell for the departments under the faculty of Allied Health Cells
SDUAHER/IQAC-II/09/2020-21	Preparedness for conducting workshop on value added courses /Outcome based Education (OBE), Human Values and Ethics for Medical Students and Allied Health Science Students
SDUAHER/IQAC-II/10/2020-21	Any other matter with permission of the chair

Dr. M. L. Harendra Kumar IQAC-Coordinator

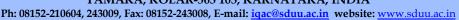
SDAUHER

Co-ordinator
Internal Quality Assurance Cell (IQAC)
Sri Devaraj Urs Academy of
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Tamaka, Kolar - 563 103.



Sri Devaraj Urs Academy of Higher Education & Research

A DEEMED TO BE UNIVERSITY TAMAKA, KOLAR-563 103, KARNATAKA, INDIA





Dated: 13.06.2020

No: SDUAHER/KLR/IQAC/139/2020-21

AGENDA

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	the 1st meeting of the IQAC held on 18th March
	2020.
SDUAHER/IQAC-II/03/2020-21	Progress review on implementation of
	Mentorship program and Learning
	Management System (LMS) as well as online
	feedback on curriculum.
SDUAHER/IQAC-II/04/2020-21	Outcome of the presentations by the taskforce
	committees of various criteria with regard to
	SSR preparation
SDUAHER/IQAC-II/05/2020-21	Report on Feedback analysis of Student
	Satisfaction Survey (SSS) from interns
SDUAHER/IQAC-II/06/2020-21	Preparedness for conducting National Research
	Seminar / Conference, Faculty Development/
	Professional development/ Administrative
CDLIATED /IOAC II /07 /2020 21	training program for staff by the Academy
SDUAHER/IQAC-II/07/2020-21	Preparation of policy document for IQAC
SDUAHER/IQAC-II/08/2020-21	Need for establishment of Quality Cell in the
	constituent college and quality cell for the
	departments under the faculty of Allied Health Cells
SDUAHER/IQAC-II/09/2020-21	Preparedness for conducting workshop on
3DOATIEN/ IQAC-11/ 09/ 2020-21	value added courses /Outcome based
	Education (OBE), Human Values and Ethics for
	Medical Students and Allied Health Science
	Students
SDUAHER/IQAC-II/10/2020-21	Any other matter with permission of the chair
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AGENDA WITH NOTES

Agenda-1

SDUAHER/IQAC-II/01/2020-21

Subject: Approval of the Proceedings of quarterly meeting of the IQAC held on 18th March 2020.

Note: The proceedings of quarterly meeting of the IQAC held on 18th March 2020 were dispatched to all the members. The IQAC had not received any objections or modifications in the proceedings. Though it was deemed approved the proceedings is brought before this meeting for formal approval.

Agenda-II

SDUAHER/IQAC-II/02/2020-21

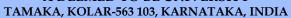
Subject: Action Taken Report on the resolutions and decision taken in the meeting of the IQAC held on 18th March 2020.

Note: The following were the action taken on the decisions taken on the various agendas of the meeting of the IQAC.

Number	Agenda	ATR
SDUAHER/IQAC- II/03/2020-21	Proposal for online feedback on curriculum.	Provision for online feedback on curriculum from the students has been incorporated in the new webpage of Academy. However, it needs to be activated.
SDUAHER/IQAC- II/04/2020-21	To start new programs for 2020-21 under non-regulated course.	Two new programs have been planned for the Academic year 2020-21 under the Faculty of AH&BS (B.Sc. Emergency Medicine, B.Sc. Speech Pathology). Necessary approvals for the start of B.Sc. Speech pathology has been obtained from RCI.
SDUAHER/IQAC- II/05/2020-21	Introduction and sustenance of value added courses.	Director Academics has been intimated to take necessary steps for the conduct of vale added courses for students of both the faculty of studies.
SDUAHER/IQAC- II/06/2020-21	Activities to be conducted for promotion of universal values and Ethics.	Director UDOME has been intimated to take necessary steps for the conduct of



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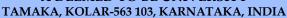
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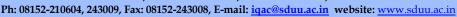
		promotion of universal values and Ethics for the students of
		both the faculty of studies.
SDUAHER/IQAC-	To conduct National	MOU must be signed with the
II/07/2020-21	Research Seminar /	international team for
	conference.	conducting the conference /
		Seminar and date will be
		finalized.
SDUAHER/IQAC-	To organize Faculty	The office of the registrar has
II/08/2020-21	Development/ Professional	been informed for the conduct
	development/	of Computer training Program
	Administrative training	for non-teaching staff. The
	program for teaching and	logistics are awaited.
	non-teaching.	
SDUAHER/IQAC-	To update the by-laws,	Relevant new policies have
II/09/2020-21	policies and guidelines for	been prepared and existing
	the Academy.	policies have been updated by
		the Academy. They are
		available on the website of the
CDITATIED /IOAC	To release in to the noticing or	Academy.
SDUAHER/IQAC- I/10/2020-21	To relook in to the policies or appointment of Junior	It was decided to appoint post-doctoral research scholar /
1/ 10/ 2020-21	appointment of Junior Research Fellow.	associate after identifying the
	Research renow.	thrust areas of research.
		However, the Academy is yet to
		take necessary action in this
		regard.
SDUAHER/IQAC-	To organize a workshop	Intimation has been sent to
II/11/2020-21	/seminar on innovation	
	ecosystem and to establish	biology department to initiate
	incubation centre.	necessary steps for organizing
		a workshop on innovation eco
		system.
SDUAHER/IQAC-	Progress review on	LMS monitoring committee is
II/12/2020-21	implementation of	supervising activities and
	Learning Management	e-contents are uploaded by the
	System (LMS).	faculty to enable the students to
		refer with subsequent to the
		classes.
SDUAHER/IQAC-	Progress review on	Vertical mentorship program
II/13/2020-21	Mentorship program and	has been implemented.
	Feedback.	
SDUAHER/IQAC-	Strategies for the Student	Efforts have been made to
II/14/2020-21	Satisfaction Survey (SSS).	obtained online feedback on



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		SSS by incorporating the
		questionnaire on the website of
		the Academy.
SDUAHER/IQAC-	Any other matter with	Notifications have been issued
II/15/2020-21	permission of the chair.	regarding the constitution of
		committees
		Students Satisfaction Survey
		Committee
		Mentorship Monitoring
		Committee

Agenda III

SDUAHER/IQAC-II/03/2020-21

Subject: Progress review on implementation of Mentorship Program and Learning Management System (LMS) as well as online feedback on curriculum.

Note: The Learning Management System Implementation and Monitoring Committee have been constituted for ensuring the effective implementation and sustenance. The committee had suggested the scope of LMS could be extended to capture online feedback on curriculum and efforts are on to achieve it.

The mentorship monitoring committee also has been constituted in order to monitor the regularity and effectiveness of mentoring the first meeting of the committee was held on 20-04-2020. As per the proceedings the chairman of the committee has given the guidelines and road map for effective mentoring which include obtaining feed-back of mentoring, frequency of mentor mentee meeting and the mentor meeting with the parents whenever required. The 2nd meeting of the monitoring committee is scheduled on 13-06-2020. The outcome of the meeting and the progress made will be discussed in the upcoming IQAC meeting.

Agenda IV

SDUAHER/IQAC-II/04/2020-21

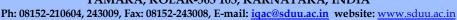
Subject: Outcome of the presentations by the taskforce committees of various criteria with regard to SSR preparation.

Note: The taskforce conveners of various committees along with their support team had presented the criteria wise progress of SSR preparation. The team under the chairmanship of Hon'ble Vice chancellor reviewed the progress made and a report was prepared. Both qualitative and quantitative metrics under each criterion were analyzed and based on the accuracy and strength Cumulative Grade Points Average



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(CGPA) was calculated. As per the report there were areas to be further strengthened to improve the scores. In this connection IQAC had a presentation and required suggestions and inputs were given in a meeting held on 28-05-2020.

Agenda V

SDUAHER/IQAC-II/05/2020-21

Subject: Report on Feedback analysis of Student Satisfaction Survey (SSS) from interns

Note: As per the National Assessment and Accreditation Council (NAAC) Manual of Health Sciences for Universities under criterion II Teaching Learning & Evaluation, key indicator 2.7 Student Satisfaction Survey (SSS) has to be conducted by the institution essentially to obtain feedback on the teaching learning and evaluation processes. NAAC has designed an online format in this regard and students have to fill-up the format and submit. The students of the Academy have to be sensitized regarding student satisfaction survey, however on account of non-availability of students of the campus sensitization process has not been taken up. Online sensitization possibilities are being under consideration.

Agenda VI

SDUAHER/IQAC-II/06/2020-21

Subject: Preparedness for conducting National Research Seminar / Conference, Faculty Development/ Professional development/ Administrative training program for staff by the Academy.

Note: The NAAC Manual of Health Sciences for Universities under section III Research, Innovations and Extension, key indicator 3.3 seminars/ workshops has to be conducted regularly. In order to improve the score under criterion III and VI, it was felt appropriate to hold and National Research Seminar / Conference, Faculty Development/ Professional development/ Administrative training program for staff by the Academy. The IQAC has taken necessary initiatives in this regard and has prompted the personnel involved in these activities to comply with the requirements.

Agenda VII

SDUAHER/IQAC-II/07/2020-21

Subject: Preparation of policy document for IQAC

Note: Internal Quality Assurance Cell of the Academy has felt it necessary to have a policy document to ensure timely, efficient and progressive performance of academic and administrative activities. In view of this a draft policy document has been prepared which would be presented in the upcoming quarterly meeting for necessary inputs and approval.



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Agenda VIII

SDUAHER/IQAC-II/08/2020-21

Subject: Need for establishment of Quality Cell in the constituent college and quality cell for the departments under the faculty of Allied Health Sciences

Note: To ensure the implementation and sustenance of quality initiatives of the Academy it is felt appropriate that, there should be Quality Cell in the constituent college and quality cell for the departments under the faculty of Allied Health Sciences. These cells would be a point of contact for IQAC to get necessary inputs on the quality initiatives.

Agenda IX

SDUAHER/IQAC-II/09/2020-21

Subject: Preparedness for conducting workshop on value added courses /Outcome based Education (OBE), Human Values and Ethics for Medical Students and Allied Health Science Students

Note: During the criteria wise review process it was noted that, there were shortcomings on value added courses /Outcome based Education (OBE), Human Values and Ethics for Medical Students and Allied Health Science Students. For having identifying this IQAC has initiated necessary steps to conduct additional value added courses as well as programs (guest lectures/seminars on Human values and ethics).

Agenda X

SDUAHER/IQAC-II/10/2020-21

Subject: Any other Matter with permission of the chair

Note:

IQAC Coordinator

SDUAHER Co-ordinator

Internal Quality Assurance Cell (IQAC)
Sri Devaraj Urs Academy of
Higher Education and Research
Tamaka, Kolar - 563 103.