



# INTERNAL QUALITY ASSURANCE CELL

Sri Devaraj Urs Academy of Higher Education & Research

A DEEMED TO BE UNIVERSITY  
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No: SDUAHER/KLR/IQAC/ 157/2020-21

Dated: 31-10-2020

Proceedings of the 3<sup>rd</sup> Quarterly Meeting of the *Internal Quality Assurance Cell (IQAC)* of Sri Devaraj Urs Academy of Higher Education and Research, Kolar held on *23<sup>rd</sup> September 2020 at 11.00am* using Zoom online platform under the Chairmanship of **Prof. Pradeep Kumar. G, Hon'ble Vice Chancellor, SDUAHER.**

## MEMBERS ATTENDED THE MEETING:

Dr.A.V.M. Kutty	Pro Chancellor, Academics
Dr.C.K.Ranjan	Pro Chancellor HCD
Dr.K.N.V.Prasad	Registrar
Dr.P.N.Sreeramulu	Principal/ Dean, SDUMC/SDUAHER
Dr.Madhavi Reddy	I/c Dean, Faculty of AH&BS
Dr. Sarala.N	Director Academics
Dr.Muninarayana.C	Controller of Examinations
Dr.Azeem Mohiyuddin	Medical Superintendent
Mr.Balaji	Finance Officer
Mr.Yateesh.A	Head, HRM, SDUAHER
Dr.Vinutha Shankar	Prof. & HoD, Dept. of Physiology
Dr.K.N.Shashidhar	Director Research and Innovation
Dr.Suresh T N	Prof. of Pathology
Dr.Raveesha.A	Prof. & HoD, Dept. of General Medicine
Dr.Sridevi.N.S	Prof. & HoD, Dept. of Anatomy
Dr.Sandhya .R	Prof. & HoD, Dept. of Ophthalmology
Dr.Aravind Natarajan	Prof. of Microbiology
Dr.C.D.Dayanand	Coordinator, AHS
Dr.Prabhakar	Convenor, Criteria IV, Prof. Dept. of Gen. Medicine
Dr.Sarulatha.H	Prof. of Physiotherapy
Mr.J.Rajendra	Director (A & F), SDUAHER, Kolar
Dr.Sujay Prasad	Neuburg Anand Diagnostic Laborator
Dr.D.G.Prakash	Dean, College of Horticulture, Kolar
Dr.M.L.Harendra Kumar	Director of IQAC/ Coordinator
Mrs. Beenamma Kurian	Director, Quality RLJH & RC
Dr.Asha.B	Deputy Coordinator IQAC
Dr.Hemalatha.A	Deputy Coordinator IQAC
Dr.Prakash	Librarian

### **Could not Attended the Meeting**

Dr.D.K.Ramesh	Surgeon, SNR Hospital, Kolar, (Alumnus)
Mr.Suresh.B	Journalist, Kolar
Dr.Bhavana Chowdhary.M	(PG Medical Student, 2 <sup>nd</sup> year)
Mr.Bhuvaneshwar Yadav	(Ph.D. Scholar)
Miss.Bhavanam Sravani	(UG Medical Student 6 <sup>th</sup> Term)
Mr.Rakshith.U	(AH & BS Student 2 <sup>nd</sup> year)

Dr.Harendra Kumar. M.L, Coordinator IQAC, SDUAHER welcomed all the members and with the permission of the Hon'ble Vice Chancellor Dr. Pradeep Kumar. G, the agenda for the meeting taken up.

### **Agenda-1**

**SDUAHER/IQAC-III/01/2020-21**

**Subject: Approval of the Proceedings of 2<sup>nd</sup> Meeting of the IQAC held on 24<sup>th</sup> June 2020.**

Dr. Harendra Kumar M. L. informed that the proceeding of meeting of the IQAC held on **24<sup>th</sup> June 2020** was sent to all the members, as there were no suggestions or modifications intimated to IQAC, it was deemed to have been approved. However, the proceedings were brought forward for formal approval and it was unanimously approved.

### **Agenda-II**

**SDUAHER/IQAC-III/02/2020-21**

**Subject: Action Taken Report on the decision taken in the 2<sup>nd</sup> Meeting of the IQAC held on 24<sup>th</sup> June 2020.**

Dr.Harendra Kumar informed regarding the progress on implementation of Mentorship program and Learning Management System (LMS) as well as online feedback on curriculum. Vice chancellor of the Academy enquired regarding the online survey conducted among undergraduates and suggested to extend the survey among post graduates and Allied Health and Basic Sciences students.

The coordinator informed Dr. Sarulatha to implement Student Satisfaction Survey (SSS) to all the students of the Academy. Dr. Sarala informed that the LMS has been updated and utilized for online teaching learning and evaluation including the Internal Assessment Examination hazard free.

The coordinator informed that the taskforce conveners of various committees along with their support team have incorporated the changes suggested during presentation and SSR preparation is in final stages. He further informed that the Academy has conducted webinars for faculty with national and international resource persons.

The IQAC policy draft is ready after incorporating the changes suggested by the officers of the Academy and will be sent to Board of management for the approval. Vice Chancellor enquired the requirement to establish quality cell in the constituent colleges i.e. Faculty of Medicine and AH&BS for which Dr. Sreeramulu, Dean, Faculty of Medicine informed that all the departments have faculty members for each criteria and the quality cell will be formed soon.

Dr. Harendra Kumar informed that the IQAC of the Academy has conducted eight additional value added courses for the students of Faculty of Medicine and AH&BS. UBEC has organized webinars on Informed consent for the faculty and students.

He updated on the preparation of AQAR 2019-20 by the criterion conveners and informed that the NAAC SSR draft is ready and uploaded in Inpods for scrutiny of the officers of the Academy.

**SDUAHER/IQAC-III/03/2020-21**

**Subject: Progress review on implementation of Mentorship program and Learning Management System (LMS) as well as online feedback on curriculum.**

Dr. Sarulatha, Convener of Mentorship Monitoring Committee informed that mentorship activity is ongoing and the report is received by Pre and Para clinical departments monthly.

Dr. Sarala informed that the online feedback from students and Board of studies members has been initiated through LMS. She further added that the examination section of the Academy has successfully conducted online university examination on LMS. During this period other students were informed not to access LMS.

Dr. K N V Prasad expressed that the existing LMS is undergoing certain change and the e content uploaded is not sufficient as faculty have to develop e content and upload in other platforms such as e-patashala or other online platforms for others to access the content. Vice chancellor further emphasized that the media center is ready to function, so faculty can utilize to develop the same. Registrar expressed that two faculty can coordinate with criteria 4 convener and UCHPE members to implement E-content development. The video prepared on general content by faculty of Pathology can be posted.

Dr. Harendra Kumar expressed that short videos of 10-15 mins can be prepared, validated and same can be uploaded in website. He further added that by next quarter at least 5-8 e content should be prepared and concerned faculty could be considered for incentive.

#### **SDUAHER/IQAC-III/04/2020-21**

#### **Subject: Outcome of the presentations by the taskforce committees of various criteria with regard to SSR vetting**

Dr. Harendra Kumar informed that the taskforce conveners of various committees along with their support team had presented the criteria wise progress of SSR preparation. The team under the chairmanship of Vice chancellor reviewed the progress made. Both qualitative and quantitative metrics under each criterion uploaded in inPods were scrutinized. Qualitative matrix has been verified by Dr. AVM Kutty and 95% of the documentation is finalized. Vice Chancellor advised the coordinator IQAC and Registrar of the Academy to finalize the SSR.

The supportive documents were checked for any modifications. Dr. Sarala N, Director Academics informed that twenty value added courses had been planned for academic year 2020-2021. She said the list of finalized courses had been sent to the office of the Registrar and the details had been already discussed under ATR.

**SDUAHER/IQAC-III/05/2020-21:**

**Subject: Preparedness for conducting National Research Seminar / Conference, Faculty Development/ Professional development/ Administrative training program for staff by the Academy**

Dr. Harendra Kumar enquired the feasibility to conduct National Research Seminar, for which Registrar informed that online National Seminar on Quality can be organized. Vice chancellor advised to choose five areas to conduct seminar and resource persons can be contacted based on the finalized theme.

**SDUAHER/IQAC-II/06/2020-21**

**Subject: Finalization and approval of policy document for IQAC by Academy.**

Dr. Harendra Kumar informed that under the guidance of Dr.AVM Kutty, Pro-chancellor (Academics) the policy document for IQAC had been prepared and the same was presented in the 2<sup>nd</sup> Quarterly IQAC meeting for the suggestions. The draft is modified as per suggestions. Registrar informed that the draft can be presented to BOM for the approval.

**SDUAHER/IQAC-II/07/2020-21**

**Subject: Review on preparedness for conducting workshop on value added courses /Outcome based Education (OBE), Human Values and Ethics for Medical Students and Allied Health Science Students**

Dr. Harendra Kumar informed that 20 value added courses have been submitted by Director of Academics. Registrar enquired regarding the course content, resource persons, number of hours, department to conduct the value added course have been finalized for which Dr. Sarala informed that only list of VAC along with resource person have been identified, once the Academy finalizes the VACs, the designated faculty will be asked to prepare the course content.

Vice Chancellor advised to conduct a meeting to discuss with all the head of the departments for the finalization of value added courses which was backed by all the members.

Dr.Sarala enquired regarding outcome based education, for which Dr. Madhavi Reddy, Incharge Dean, AH&BS informed that they had a meeting with inpods Chief and have submitted the details. Registrar informed that the analysis of OBE is completed in Physiotherapy department and by next week Mr.Bheemsen will complete the analysis of the same. Dr. Sarala informed that on 23-09-2020, an online program will be held for all the phases along with HoDs, department registrars, members form UG, PG curriculum where Mr. Kalidas will demonstrate for I year data with Dr. Jagadamba.

Dr. Harendra Kumar enquired whether the PO and CO to be analysed for formative or summative assessment, for which Dr. Sarala informed that it has to be analyzed for both assessment but to begin with analysis will be done for formative assessment. Dr. Sarulatha informed that for Physiotherapy the PO and CO mapping was done manually, and they modified COs to match the questions.

#### **SDUAHER/IQAC-III/08/2020-21**

##### **Subject: Progress on AQAR 2019-2020 preparation**

Coordinator informed the progress on AQAR 2019-2020 and assured the final copy will be uploaded by the end of September 2020.

#### **SDUAHER/IQAC-III/09/2020-21**

##### **Subject: To start new programs for next academic year**

Coordinator informed the new course started during 2020-21 to which Dr. Sarala informed that B.Sc. Emergency Medicine Technology has been started and expressed that the curriculum should be sent to all the concerned departments for approval or modification if needed. Dr. Madhavi replied that the curriculum for the course is prepared by Dr. Rajesh, consultant, Emergency Medicine and was sent to Dean AHBS for the discussion with the concerned departments.

Vice Chancellor instructed to arrange BOS meeting and take approval by BOS followed by Academic council so that the course will be included in the current academic year. Registrar informed to include MD Psychiatry under new programs under 2020-21. AHBS has planned for few more courses for the year 2021-2022. The increase in number of courses could help to achieve student number 3000 by 2035 according to National Education Policy to maintain University status. Vice Chancellor informed Dr. Shashidhar, Vice Principal to share the information on new courses among all departments.

Dr. Sarala enquired regarding blood bank technology whether it is provided as fellowship or PG diploma. Dean FOM informed that MD Emergency Medicine will be started in the year 2021-2022.

#### **SDUAHER/IQAC-III/10/2020-21**

**Subject: To start super specialty departments by the Academy**

Dean, FOM informed that the functional super specialty departments lack senior professors to start Mc.H. and DM. Registrar suggested that department of cardiology, Head and Neck oncology and Oncology are the potential areas to start super speciality.

#### **SDUAHER/IQAC-III/11/2020-21**

**Subject: To establish center of Excellence**

Vice Chancellor suggested to announce Fluoride Laboratory as Center of Excellence after obtaining approval from BOM. Registrar suggested to form a dedicated team consisting of an Associate professor and few junior staffs dedicated for the maintenance of the center.

#### **SDUAHER/IQAC-III/12/2020-21**

**Subject: Progress made in the NABH accreditation**

Registrar suggested to include one faculty form Quality department to provide update on NABH progress.

**SDUAHER/IQAC-III/13/2020-21**

**Subject: Any other Matter with permission of the chair**

Coordinator IQAC enquired with Dr. Sujay Prasad Director, Neuberg Anand Academy of Laboratory Medicine regarding establishment of Centre of Excellence and informed that the Academy has started Fluorosis Center in the Biochemistry department.

While appreciating the starting of Fluorosis center Dr. Sujay suggested that the Academy could plan for the start of Proteomic Studies as diagnostic procedure for detection of viral proteins especially in covid-19 patients to know whether the individual infective or non-infective and further to establish biomarkers for Covid-19 diagnosis. Vice-chancellor suggested that it should be not only for diagnostics but could consider long term study to ascertain the roles of the identified protein molecules in Covid-19 patients.

Dr. K.N.V. Prasad suggested three areas of relevance such as therapeutics, collaborative research with other centers and innovative practice in managing covid-19 patients. Research on post viral syndrome could also be a possibility. Regarding AHS program vice chancellor suggested quality more important than quantity, registrar had taken efforts to fill the vacancy in various AHS departments.

Dr. T.N.Suresh asked external member regarding inputs on starting MD transfusion medicine courses, in this regard he suggested to visit and obtain necessary inputs from other centers running the courses.

Dr. K.N.V. Prasad requested all the taskforce conveners and members to fix the timeline to achieve the target, so that in a time bound manner preparation and scrutiny of NAAC SSR could be completed.

Dr.Harendra Kumar thanked everyone for their active participation and suggestions.

**Prepared by:**

**Dr. Asha. B**

**Dr. Hemalatha. A**

**Mr. Natesh Gowda.K**



**IQAC Coordinator**

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