



# INTERNAL QUALITY ASSURANCE CELL

Sri Devaraj Urs Academy of Higher Education & Research

A DEEMED TO BE UNIVERSITY

TAMAKA, KOLAR-563 103, KARNATAKA, INDIA

Ph: 08152-210604, 243009, Fax: 08152-243008, E-mail: [iqac@sduu.ac.in](mailto:iqac@sduu.ac.in) website: [www.sduu.ac.in](http://www.sduu.ac.in)



No: SDUAHER/KLR/IQAC/152/2020-21

Dated: 01.09.2020

## MEETING NOTICE

The 3<sup>rd</sup> Quarterly Meeting of the *Internal Quality Assurance Cell (IQAC)* of Sri Devaraj Urs Academy of Higher Education and Research, Kolar will be held on **16<sup>th</sup> September 2020 at 11.00am** in the Council hall of the Academy under the Chairmanship of **Prof. Pradeep Kumar. G, Hon'ble Vice Chancellor, SDUAHER.**

You are requested to attend the meeting.

*Agenda with Notes follows.*

To,  
IQAC Core Committee Members  
SDUAHER, Kolar



**IQAC Coordinator**

**SDUAHER**  
**Co-ordinator**  
Internal Quality Assurance Cell (IQAC)  
Sri Devaraj Urs Academy of  
Higher Education and Research  
Tamaka, Kolar - 563 103.



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No: SDUAHER/KLR/IQAC/152/2020-21

Dated: 02.09.2020

## AGENDA

Agenda for the 3<sup>rd</sup> Quarterly Meeting of the *Internal Quality Assurance Cell (IQAC)* of Sri Devaraj Urs Academy of Higher Education and Research, Kolar scheduled on 16<sup>th</sup> September 2020.

Number	Agenda
SDUAHER/IQAC-III/01/2020-21	Approval of the Proceedings of 2 <sup>nd</sup> meeting of the IQAC held on 24 <sup>th</sup> June 2020.
SDUAHER/IQAC-III/02/2020-21	Action Taken Report on the decision taken in the 2 <sup>nd</sup> meeting of the IQAC held on 24 <sup>th</sup> June 2020
SDUAHER/IQAC-III/03/2020-21	Progress review on implementation of Learning Management System (LMS), Mentorship program and as well as online feedback on curriculum.
SDUAHER/IQAC-III/04/2020-21	Outcome of the presentations by the taskforce committees of various criteria with regard to SSR vetting
SDUAHER/IQAC-III/05/2020-21	Progress review for conducting National Research Seminar / Conference, Faculty Development/ Professional development/ Administrative training program for staff by the Academy
SDUAHER/IQAC-III/06/2020-21	Finalization and approval of policy document for IQAC by Academy
SDUAHER/IQAC-III/07/2020-21	Review on preparedness for conducting workshop on value added courses /Outcome based Education (OBE), Human Values and Ethics for Medical Students and Allied Health Science Students
SDUAHER/IQAC-III/08/2020-21	Progress on AQAR 2019-2020 preparation
SDUAHER/IQAC-III/09/2020-21	Start of new programs for the Academic year 2021-2022.
SDUAHER/IQAC-III/10/2020-21	Start of Super Specialty teaching departments
SDUAHER/IQAC-III/11/2020-21	Review of the progress made in the NABH accreditation
SDUAHER/IQAC-III/12/2020-21	Establishment of Centers of Excellence for discussion as per strategic plan 2020-2022.



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## AGENDA WITH NOTES

### Agenda-1

SDUAHER/IQAC-III/01/2020-21

#### Subject:

**Approval of the Proceedings of 2<sup>nd</sup> meeting of the IQAC held on 24<sup>th</sup> June 2020.**

#### Note:

The proceedings of quarterly meeting of the IQAC held on **24<sup>th</sup> June 2020** were dispatched to all the members. The IQAC had not received any objections or modifications in the proceedings. Though it was deemed to have approved by the members, the proceedings are brought before this meeting for formal approval.

### Agenda-2

SDUAHER/IQAC-III/02/2020-21

#### Subject:

**Action Taken Report on the resolutions and decision taken in the meeting of the IQAC held on 24<sup>th</sup> June 2020.**

#### Note:

The following are the action taken on the resolutions and decisions taken on the various agendas of the 2<sup>nd</sup> meeting of the IQAC.

Number	Agenda	ATR
SDUAHER/IQAC-II/03/2020-21	Progress review on implementation of Mentorship program and Learning Management System (LMS) as well as online feedback on curriculum.	LMS monitoring committee is supervising activities and e-contents are uploaded by the faculty to enable the students to access the contents. The storage capacity of LMS has been upgraded to facilitate the e-content upload.
SDUAHER/IQAC-II/04/2020-21	Outcome of the presentations by the taskforce committees of various criteria with regard to SSR preparation.	The taskforce conveners of various committees along with their support team under the chairmanship of Vice chancellor reviewed the qualitative and quantitative matrices and suggestions were provided to improve the contents of the SSR.
SDUAHER/IQAC-II/05/2020-21	Report on Feedback analysis of Student Satisfaction Survey (SSS) from interns	Vice Principal informed that a sample SSS was performed for interns and the report has been submitted to IQAC. The survey is yet to be conducted for larger group of students.
SDUAHER/IQAC-II/06/2020-21	Preparedness for conducting National	Webinars involving national and international faculty was organized to



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	Research Seminar / Conference, Faculty Development/ Professional development/ Administrative training program for staff by the Academy	train the faculty and training program on computer skills is being conducted for non-teaching staff of the Academy.
SDUAHER/IQAC-II/07/2020-21	Preparation of policy document for IQAC	The draft IQAC policy document was presented before the IQAC committee of the Academy and suggestions have been incorporated and submitted to the office of the Registrar for notification.
SDUAHER/IQAC-II/08/2020-21	Need for establishment of Quality Cell in the constituent college and quality cell for the departments under the faculty of Allied Health Science	The draft policy of IQAC suggested that Quality cells needed to be established in the constituent college and for the departments under the faculty of Allied Health Science. The establishments of the quality cells have to be achieved soon after the notification of IQAC policy document.
SDUAHER/IQAC-II/09/2020-21	Preparedness for conducting workshop on value added courses /Outcome based Education (OBE), Human Values and Ethics for Medical Students and Allied Health Science Students	The IQAC of the Academy has conducted 8 additional (3 by internal resource faculty and 5 by external resource faculty) value added courses for the students of Faculty of Medicine and AH&BS. UBEC has organized webinars on Human Values and Ethics.
SDUAHER/IQAC-II/10/2020-21	Any other matter with permission of the chair	The coordinator of IQAC informed that AQAR 2019-2020 has to be prepared as per new format and briefed on the progress. The IQAC has initiated for the vetting process of the AQAR 2019-2020. It would commence from 7 <sup>th</sup> September 2020.



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## Agenda 3

SDUAHER/IQAC-III/03/2020-21

### Subject:

**Progress review on implementation of Learning Management System (LMS) and Mentorship program and as well as online feedback on curriculum**

### Note:

The implementation of Learning Management System and its monitoring have been carried out by the LMS monitoring committee. The problems encountered have been resolved and necessary steps for upgrade of storage capacity to facilitate the e-content upload.

The Mentoring committee under the chairmanship of the Dean, Faculty of Medicine meets regularly to monitor the effectiveness of mentoring and the recent meeting of the committee was held on 25-08-2020. The agendas included progress of slow learner's identification and remedial measures and monthly submission of report by the mentors from various departments.

The Director Academics has initiated steps for the online feedback mechanism on curriculum. The progress made and the future courses of actions on LMS, Mentoring and Feedback have to be discussed in the upcoming meeting of IQAC.

## Agenda 4

SDUAHER/IQAC-III/04/2020-21

### Subject:

**Outcome of the presentations by the taskforce committees of various criteria with regard to SSR vetting**

### Note:

The taskforce conveners of various committees along with their support team had presented the criteria wise draft of SSR. The team under the chairmanship of Hon'ble Vice chancellor reviewed the draft. Both qualitative and quantitative metrics under each criterion were scrutinized. As per the observations made, there were areas to be further refined and strengthened before it could be finalized for uploading. In this connection IQAC had informed the criterion members to upload the supporting documents and necessary refinement in the qualitative metrics. The IQAC has taken of the task of uploading the data and relevant documents in the INPODS software. The details will be discussed in the meeting.

## Agenda 5

SDUAHER/IQAC-III/05/2020-21

### Subject:

**Progress review for conducting National Research Seminar / Conference, Faculty Development/ Professional development/ Administrative training program for staff by the Academy**



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## Note:

Webinars involving national and international faculty was organized to train the faculty.

- Environmental Sustainability programme for Health Science University on June 25, 2020.
- Quality in Higher Education NIRF and QS Ranking and awareness on June 26<sup>th</sup> 2020.
- The training program to improve the computer skills is being conducted for non-teaching staff of the Academy.
- The library and information centre in association with the editorial board of JCBS has organized a webinar on 31-08-2020.
- The University Bioethics Center (UBEC) conducted Webinar on "INFORMED CONSENT" for Faculty, PG's and Ph.D. Scholars.

Strategies for the conduct of national research seminar have to be chalked out and it could be discussed in the ensuing meeting of the IQAC.

## Agenda 6

SDUAHER/IQAC-II/06/2020-21

### Subject:

**Notification of Policy document for IQAC by Academy**

## Note:

Internal Quality Assurance Cell of the Academy had prepared the policy document to ensure timely, efficient and progressive performance of academic and administrative activities and presentation was made in 2<sup>nd</sup> Quarterly IQAC meeting. The draft is modified as per the suggestions and submitted to the office of the Registrar for notification. Further appropriate guidelines are to be given to the chairmen of the proposed quality cells of the medical college and the departments of the faculty AH&BS.

## Agenda 7

SDUAHER/IQAC-II/07/2020-21

### Subject:

**Review on preparedness for conducting workshop on value added courses /Outcome based Education (OBE), Human Values and Ethics for Medical Students and Allied Health Science Students**

## Note:

Coordinator IQAC informed that during the criteria wise review process it was proposed that, the Value added courses /Outcome based education (OBE), Human Values and Ethics for Medical Students and Allied Health Science Students are to be conducted based on the objectives drawn. He said that for having identified the shortcomings IQAC has initiated necessary steps to conduct additional value added courses as well as programs (guest lectures/seminars on human values and ethics).



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The subject is brought before the committee for necessary inputs to improve the quality of value added Value added course / Outcome based education (OBE), Human Values and Ethics.

## **Agenda 8**

SDUAHER/IQAC-III/08/2020-21

### **Subject:**

**Progress on AQAR 2019-2020 preparation**

### **Note:**

The coordinator of IQAC informed that AQAR 2019-2020 has to be prepared as per new format and briefed on the progress. The IQAC has initiated for the vetting process of the AQAR 2019-2020. It would commence from 7<sup>th</sup> September 2020. The criteria wise updating would be completed 10<sup>th</sup> September 2020. It is necessary that, AQAR's for all 5 years (starting from 2015-16 to 2019-2020) have to be uploaded to NAAC website well before IIQA submission. The details of the procedures involved in the process will be discussed in the meetings.

## **Agenda 9**

SDUAHER/IQAC-III/09/2020-21

### **Subject:**

**Start of new programs for the Academic year 2021-2022.**

### **Note:**

The Academy currently is offering 68 programs as per the AQAR 2019-2020. In the Academic year the Academy has started (B.Sc.) Cardiac Care Technology, Cardiac Perfusion Technology, Respiratory Therapy Technology and M.Sc. Yoga, Ph.D. Yoga, Clinical Nutrition and Dietetic, Speech Pathology programs in the department of AH & BS. Bachelor of Audiology and Speech-Language Pathology (B.ASLP) (2020-2021). In order to improve the student enrolment and curricula diversity it is necessary that, the Academy should aim to start newer programs. Appropriate strategies in this direction have to be drawn and shared with the concerned officers for initiating the activities.

## **Agenda 10**

SDUAHER/IQAC-III/10/2020-21

### **Subject:**

**Start of Super Specialty teaching departments**

### **Note:**

R.L.Jalappa Hospital and Research Centre the teaching hospital of the Academy has been offering super speciality services in Urology, Neuro Surgery, Nephrology, Plastic Surgery, and Gastroenterology. However, these departments are not conducting any Academic programs. The Academy has made efforts to start M.Ch. program in urology in the year 2013, however was not successful. Medical education



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being the major focus of the academy it is necessary that, it should aim to prepare for the start of academic programs in super specialty subjects.

## **Agenda 11**

SDUAHER/IQAC-III/11/2020-21

**Subject: Progress made in the NABH accreditation**

### **Note:**

The Academy has successfully obtained NABL accreditation for the clinical laboratory services including virology (COVID-19 testing). In an effort to get the hospital services accredited it obtained entry level accreditation in the year 2016 as a preliminary step for full accreditation. Further, to facilitate the processes of accreditation the hospital has formed a committee and monitors as well as conducts various quality related programs for the personnel involved in the health care service. The IQAC feels that, a timeframe should be drawn and proceed accordingly to obtain the NABH accreditation for the hospital.

## **Agenda 12**

SDUAHER/IQAC-III/12/2020-21

**Subject: Any other Matter with permission of the chair**

### **Note:**

Establishment of Centers of Excellence for discussion as per strategic plan 2020-2022.

Sd/-  
IQAC Coordinator