



INTERNAL QUALITY ASSURANCE CELL

Sri Devaraj Urs Academy of Higher Education & Research

A DEEMED TO BE UNIVERSITY
TAMAKA, KOLAR-563 103, KARNATAKA, INDIA

Ph: 08152-210604, 243009, Fax: 08152-243008, E-mail: iqac@sduu.ac.in website: www.sduu.ac.in



No: SDUAHER/KLR/IQAC/162/2020-21

Dated: 01-01-2021

Proceedings of the 4th Quarterly Meeting of the *Internal Quality Assurance Cell (IQAC)* of Sri Devaraj Urs Academy of Higher Education and Research, Kolar held on *23rd December 2020 at 11.00am* in the Council Hall of the Academy under the Chairmanship of **Prof. Pradeep Kumar.G, Hon'ble Vice Chancellor, SDUAHER.**

Members Attended the Meeting:

Dr.K.N.V.Prasad	Registrar
Dr.P.N.Sreeramulu	Principal/ Dean, SDUMC/SDUAHER
Dr.Madhavi Reddy	I/c Dean, Faculty of AH&BS
Dr. Sarala.N	Director Academics
Dr.Muninarayana.C	Controller of Examinations
Mr.Yateesh.A	Head, HRM, SDUAHER
Dr.Vinutha Shankar	Prof. & HoD, Dept. of Physiology
Dr.K.N.Shashidhar	Director Research and Innovation
Dr.Suresh T N	Prof. of Pathology
Dr.Sridevi.N.S	Prof. & HoD, Dept. of Anatomy
Dr.Sandhya .R	Prof. & HoD, Dept. of Ophthalmology
Dr.Aravind Natarajan	Prof. of Microbiology
Dr.C.D.Dayanand	Coordinator, AHS
Dr.Prabhakar	Convenor, Criteria IV, Prof. Dept. of Gen. Medicine
Dr.Sarulatha.H	Prof. of Physiotherapy
Dr.Sujay Prasad	Neuburg Anand Diagnostic Laborator
Dr.D.K.Ramesh	Surgeon, SNR Hospital, Kolar, (Alumnus)
Dr.M.L.Harendra Kumar	Director of IQAC/ Coordinator
Dr.Asha.B	Deputy Coordinator IQAC
Dr.Prakash	Librarian

Leave of Absence:

Mr. Suresh.B	Journalist, Kolar
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Could not Attended the Meeting:

Dr. Azeem Mohiyuddin	Medical Superintendent
Mr. Balaji	Finance Officer
Mr. J.Rajendra	Director (A & F), SDUAHER, Kolar
Dr. Raveesha.A	Prof. & HoD, Dept. of General Medicine
Dr. Hemalatha.A	Deputy Coordinator IQAC
Mrs. Beenamma Kurian	Director, Quality RLJH & RC
Dr. Bhavana Chowdhary.M	(PG Medical Student, 2nd year)
Mr. Bhuvaneshwar Yadav	(Ph.D. Scholar)



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Miss. Bhavanam Sravani

(UG Medical Student 6th Term)

Mr. Rakshith.U

(AH & BS Student 2nd year)

Dr. Harendra Kumar. M.L, Coordinator IQAC, SDUAHER welcomed all the members and requested Hon'ble Vice Chancellor Dr. Pradeep Kumar. G to chair the meeting. Vice Chancellor welcomed all the external and internal members and encouraged the IQAC team members for the commitment towards the preparations for Self Study Report (SSR). He further congratulated the covid warriors for their selfless service towards covid care at the R. L. Jalappa Hospital and Research Center. He requested the coordinator of IQAC to take up the agenda for the meeting.

Agenda-1

SDUAHER/IQAC-IV/01/2020-21

Subject: Approval of the Proceedings of 3rd Meeting of the IQAC held on 23rd September 2020.

Dr. Harendra Kumar M. L. informed that the proceeding of meeting of the IQAC held on 23rd September 2020 was sent to all the members, as there were no suggestions or modifications intimated to IQAC, it was deemed to have been approved. However, the proceedings were brought forward for formal approval and it was unanimously approved.

Agenda-II

SDUAHER/IQAC-IV/02/2020-21

Subject: Action Taken Report on the decision taken in the 3rd Meeting of the IQAC held on 23rd September 2020.

Dr. Harendra Kumar informed regarding the progress on implementation of Mentorship program and Learning Management System (LMS) as well as online feedback on curriculum. Vice chancellor of the Academy expressed that during student interaction, the feedback was not satisfactory and mentioned that mentors were not available for the interaction. Registrar expressed that from January 2021, every Second Saturday 2.30 to 4.30 pm to be allotted for mentor mentee interaction in order to regularize and facilitate the mentorship process.



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Vice chancellor informed that by next quarter the mentor mentee interaction should be updated to the desired level.

Dr. Sujay Prasad suggested to audit the mentorship activity regularly at the department level to monitor the progress of the activity and enquired regarding the online survey conducted among undergraduates and suggested to extend the survey among post graduates and Allied Health and Basic Sciences students. Dr. Sridevi NS, Director, Student Welfare informed that a link faculty is assigned from each phase to monitor the mentorship activity and collect the monthly report from all the mentors in the department and submit to the Mentorship Monitoring Committee. She further informed that the mentors to be sensitized regarding the Mentorship Policy of the Academy. Dr. Sreeramulu, Dean Faculty of Medicine informed that two sessions were conducted to sensitize the mentors regarding the mentorship program.

Dr.Harendra Kumar informed that the Learning Management System (LMS) platform is being utilized for the obtaining online feedback on curriculum by students/external members of Board of Studies. Further, online assessments are also conducted using LMS. Registrar expressed that the evidence of regular periodic assessment is not reflected in the LMS. The quarterly assessment for post graduates could be planned on LMS. Dr. Sujay Prasad expressed that LMS could be used to host the teaching and assessment schedule with alert to the particular student and faculty. Dr. Sarala, Chairman of LMS Implementation and Monitoring Committee informed that once in 3 months meeting will be conducted and proceedings will be submitted.

The coordinator informed that the taskforce conveners of the criteria wise committees along with their team members have presented the details before the committee under the chairmanship of Vice Chancellor. For which Vice Chancellor expressed his thanks to all the conveners with their support team for the immense



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job done from the scratch. Registrar expressed that the present conveners are either section heads or directors of committee along with junior faculty. The convener should train one of the junior faculty to take forward the work so that the NAAC related work continues uninterrupted. The Academy expects to function system based rather person based.

The coordinator informed that FDC cadre employees were given 3 months basic training in computer applications, soft skills and record management. Vice Chancellor informed as a part of good practice of the Academy the clerks shall be rotated among the various sections of the Academy. Registrar expressed that the regular administrative training programs should be conducted for the staff and Director, Human Resource Department to be included as a member in IQAC.

Vice chancellor suggested to organize a 1-2 days program for senior faculty and administrators as a part of administrative training for faculty. Registrar emphasized on establishment of Quality cell at college level and department level and these cells should meet regularly to update NAAC related activities. Vice chancellor suggested to conduct awareness programs to sensitize faculty regarding various policies of the Academy for which Dr. Sujay prasad expressed that the policies could be launched in social media to percolate to all the faculty and students.

The coordinator informed that the Director, Academics has selected few topics to offer as Value Added Course to the students. Dr. Sarala. N further explained that 18 Value added courses have been finalized and presented in College Council Meeting for the approval by all the Heads of the departments. Registrar further added that the 11 quality mandates of UGC could be offered as value added course.

The coordinator informed that the Academy has started BSc Emergency Medical Technology as a new program. Dr. Sarala requested to submit curriculum copy to the Director Academics Office and to retain the uniform name for the



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program.

SDUAHER/IQAC-IV/03/2020-21

Subject: Preparation for NAAC team visit for assessment of the Academy

The coordinator informed that the SSR will be submitted by last week of December 2020 and following that the Academy has to focus on the preparation for NAAC peer team visit. Vice Chancellor suggested to have another meeting to orient all the departments and section Heads along with their faculty regarding the NAAC peer team visit and interaction.

SDUAHER/IQAC-IV/04/2020-21

Subject: To establish Sub Specialty Clinics

Dr. Harendra Kumar informed that the Academy has to establish Sub Specialty Clinics in the Broad Specialty clinical departments which is necessary to provide better patient care. Principal informed that the department of Surgery has various sub specialty clinics such as Endoscopy unit, Breast Oncology and others on specific days of a week. Registrar expressed that these sub specialty clinics should function beyond the regulatory normal and start fellowship programs and eventually become center of Excellence with focused areas of research.

SDUAHER/IQAC-IV/05/2020-21:

Subject: To start Fellowship Program

Dr. Harendra Kumar enquired the feasibility to start fellowship programs in Broad specialty clinical departments. He mentioned that departments such as OBG should start infertility clinics and establish the necessary procedures to start fellowship in infertility and fetal medicine. The Registrar suggested that the academy can start a fellowship program and progress to center of excellence, once the number of patients increase, faculty with super specialty degree could be



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recruited to start DM/M.Ch. programs.

Dr. Harendra Kumar thanked everyone for their active participation and suggestions.

Prepared by:

Dr. Asha. B

Dr. Hemalatha. A

Mr. Natesh Gowda.K

IQAC Coordinator

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