



INTERNAL QUALITY ASSURANCE CELL

Sri Devaraj Urs Academy of Higher Education & Research

A DEEMED TO BE UNIVERSITY
TAMAKA, KOLAR-563 103, KARNATAKA, INDIA

Ph: 08152-210604, 243009, Fax: 08152-243008, E-mail: iqac@sduu.ac.in website: www.sduu.ac.in



No: SDUAHER/KLR/IQAC/ 182 /2020-21

Dated: 09-04-2021

Proceedings of the Quarterly Meeting of the *Internal Quality Assurance Cell (IQAC)* of Sri Devaraj Urs Academy of Higher Education and Research, Kolar held on *31st March 2021 at 11.00am* at Council Hall of the Academy under the Chairmanship of **Prof. Pradeep Kumar. G, Hon'ble Vice Chancellor, SDUAHER.**

MEMBERS ATTENDED THE MEETING:

Dr.K.N.V.Prasad	Registrar
Dr.P.N.Sreeramulu	Principal/ Dean, SDUMC/SDUAHER
Dr.Madhavi Reddy	I/c Dean, Faculty of AH&BS
Dr. Sarala.N	Director Academics
Dr.Azeem Mohiyuddin	Medical Superintendent
Dr.Muninarayana.C	Controller of Examinations
Dr.Vinutha Shankar	Prof. & HoD, Dept. of Physiology
Dr.K.N.Shashidhar	Director Research and Innovation
Dr.Suresh T N	Prof. of Pathology
Dr.Sridevi.N.S	Prof. & HoD, Dept. of Anatomy
Dr.Manjula	Prof. & HoD, Dept. of Ophthalmology
Dr.C.D.Dayanand	Coordinator, AHS
Dr.Prabhakar	Convenor, Criteria IV, Prof. Dept. of Gen. Medicine
Dr.Sarulatha.H	Prof. of Physiotherapy
Dr.Sujay Prasad	Neuburg Anand Diagnostic Laborator
Dr.D.K.Ramesh	Surgeon, SNR Hospital, Kolar, (Alumnus)
Dr.D.G.Prasak	Dean, College of Horticulture, Kolar
Dr.M.L.Harendra Kumar	Director of IQAC/ Coordinator
Dr.Asha.B	Deputy Coordinator IQAC
Dr.Hemalatha.A	Deputy Coordinator IQAC

Could not Attended the Meeting

Mrs. Beenamma Kurian	Director, Quality RLJH & RC
Mr.Balaji	Finance Officer
Mr.Yateesh.A	Head, HRM, SDUAHER
Dr.Raveesha.A	Prof. & HoD, Dept. of General Medicine
Mr.J.Rajendra	Director (A & F), SDUAHER, Kolar
Mr.Suresh.B	Journalist, Kolar



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Dr. Bhavana Chowdhary.M	(PG Medical Student, 2 nd year)
Mr. Bhuvaneshwar Yadav	(Ph.D. Scholar)
Miss. Bhavanam Sravani	(UG Medical Student 6 th Term)
Mr. Rakshith.U	(AH & BS Student 2 nd year)

Dr. Harendra Kumar. M.L, Coordinator IQAC, SDUAHER welcomed all the members and requested Hon'ble Vice Chancellor Dr. Pradeep Kumar. G to chair the meeting. Vice Chancellor welcomed all the external and internal members and congratulated the Quality team for the successful NABH accreditation. He encouraged the IQAC team members for the commitment towards NAAC peer team visit. He requested the coordinator of IQAC to take up the agenda for the meeting.

Agenda-1

SDUAHER/IQAC-I/01/2020-21

Subject: Approval of the Proceedings of 4th Meeting of the IQAC held on 23rd December 2020.

Dr. Harendra Kumar M. L. informed that the proceeding of meeting of the IQAC held on **23rd December 2020** was sent to all the members, as there were no suggestions or modifications intimated to IQAC, it was deemed to have been approved. However, the proceedings were brought forward for formal approval and it was unanimously approved.

Agenda-2

SDUAHER/IQAC-I/02/2020-21

Subject: Action Taken Report on the decision taken in the 4th Meeting of the IQAC held on 23rd December 2020.

Dr. Harendra Kumar informed the Academy that IQAC had constituted a primary team comprising of task force members to visit the departments and submit a report on preparations along with suggestions to improve.

Registrar expressed that the departmental visit was mainly to check on statutory



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requirements and details should be as per the SSR submitted by the Academy. Dean, Faculty of Medicine informed that a circular has been sent to all the departments to modify the presentation as per the suggestions. Dr. Harendra Kumar informed that the Broad specialty clinical departments should start sub specialty clinics and offer fellowship program. For which Dean, FOM informed that fellowship program is difficult to start as the patient load is insufficient, upon improvement the fellowship programs in these departments could be started.

Agenda -3

SDUAHER/IQAC- I/03/2020-21

Subject: To review the progress on establishment of Sub Specialty clinics and fellowship program

The agenda discussed under agenda 2

Agenda - 4

SDUAHER/IQAC- I/04/2020-21

Subject: To review progress made with new value added courses by the Academy

Dr. Sarala informed that 17 value added courses were finalized, as few courses proposed were included in the regular curriculum. Out of 17 value added courses 5 have been conducted and others have to be completed by May 31st so that it can be included in AQAR 2020-21. Registrar expressed that online platforms can be used to offer these courses. Vice chancellor mentioned that these value added courses should be conducted beyond working hours and incentives to be considered. He requested IQAC coordinator to prepare SOP for submission of required documents and request for incentive.



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Agenda 5

SDUAHER/IQAC-I/05/2020-21:

Subject: To review progress made on the implementation of CBME on UG/PG program

Vice Chancellor expressed that the results of online classes and assessment are not reflected in onsite assessment, so the performance is poor in regular assessment. In this regard Dr. Sujay Prasad opined that brain storming sessions to be conducted to involve students during online sessions so that learning is enhanced.

The Director Student Welfare was asked to convene meeting with all students of the Academy to enquire regarding the problems during online sessions.

The CBME phase II classes have commenced from 8th March 2021 along with clinical posting. **The Curriculum of Phase III (Part 1 & Part II)** presented in Board of Studies meeting in March 2021. Registrar expressed that the Entrustable Professional Activity (EPAs) and Work Place Based Assessment were started way back from two years but the evidence for the same was not sufficient. He informed the departments to implement the same along with documentation. Regular PG curriculum meetings should be conducted along with Competency Based Framework for implementation of CBME in Post Graduate programs. EPAs and Competency Based Framework to be submitted to Director, Academics and UCHPE and latter to be validated by external resource persons. Dr. T N Suresh informed that from 2018 quarterly assessment, DOPS, mini CEX have been implemented. The 8 common EPAs along with 5 subject specific EPAs were identified by the departments.



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Agenda 6 - SDUAHER/IQAC-I/06/2020-21

Subject: To review department performance for the NAAC Inspection

Dr. Harendra Kumar informed that feedback given by mock inspection team was circulated all the departments for implementation and improvement. The expert team constituted by the Academy also visited the departments to look into the improvement suggested by mock inspection team and also provided feedback for further improvement. The feedback by the expert team was circulated to all the department for implementation.

Agenda 7 - SDUAHER/IQAC-I/07/2020-21

Subject: To start new programs under Faculty of Medicine and AH & BS

Dr. Sarala mentioned that under the faculty of Medicine two new programs have been discussed in the Para clinical board of Studies - Fellowship in Blood Banking and Immunohematology and MD Transfusion Medicine. Inputs have been taken from external members and **Curriculum for both has been** approved in the Para clinical board of Studies. All the suggestions have been incorporated and it will be further discussed in the Academic Council.

Dr. Sreeramulu mentioned that letter of permission (LOP) for MD Emergency medicine will be applied shortly and course will be started at the earliest. He also mentioned that another program on MD Critical Care is in the pipeline and discussions were held with the Department of Anesthesia regarding the same. Under the faculty of Allied Health and Basic Sciences. B.Sc. Emergency Medicine Technology and B.Sc. Speech Pathology and Audiology has been started in the academic year 2020-21.

Agenda 8 - SDUAHER/IQAC-I/08/2020-21

Subject: To start and progress made on Clinical Trial Monitoring Centre

Dr. Shashidhar mentioned that discussions were held with HOD of Pharmacology regarding the same during which suggestion was made that 1st floor of animal house can be converted to Clinical Trial Centre, he also mentioned that budget proposal sent



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by HOD of Pharmacology has been forwarded to Registrar's office.

Dr. K N V Prasad mentioned that a timeline has to be given to the clinicians to come up with new clinical trial projects. Based on their requirements Clinical Trial Centre can be planned. He also suggested that Clinical Research Organizations (CROs) can be identified and three to four trials can be started under them initially.

Dr. Sujay Prasad mentioned that entire project can be broken down into smaller parts, relevant ones can be sent to CRO's data obtained from them can be used for progress.

Dr. Sarala mentioned that clinical trial center in other institutes are fully established with full time qualified researchers helping to conduct trials and lead the clinicians.

Dr. Shashidhar mentioned that it is better to start with an induction program on clinical trials for clinicians and then take it further from there.

Dr. Sujay Prasad mentioned that an induction program can be done followed by calling for new clinical trial projects. These projects can be handed over to a CRO in the initial phase. We can learn from them and use the experience and knowledge to establish our own centers. Dr. Azeem, Medical Superintendent, also suggested that more JRF's have to be recruited for helping with the projects.

Agenda 9 SDUAHER/IQAC-I/09/2020-21

Subject: Progress made in the NABH accreditation

The Medical Superintendent acknowledged the efforts of all the staff of R L Jalappa Hospital and Research Centre and Mrs. Benamma, Quality Head, He said assessment went on well and easily closable non conformities were raised by the NABH team, which has to be closed within 4 to 6 weeks' time. He also mentioned that all the NABH activities should be imbibed into the system and must be an ongoing process.

Vice Chancellor congratulated the entire team of NABH for their hard work. He also mentioned that Academy is planning to establish a Directorate of Quality Compliance under which all the accreditation and other regulatory authorities such as NMC, NABL, NAAC, NABH, NIRF, AIRF etc., will be included. It will be a huge team and



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many people will be involved in its functioning.

Dr. Sujay Prasad opined that Non Conformities raised during any accreditation process must be considered as a stepping stone to improve the quality. He also opined that quality of non-conformities must be looked into than the quantity of non-conformities.

Agenda 10 SDUAHER/IQAC-I/10/2020-21

Subject: To review progress made on computer and soft-skills training for non-teaching staff

The Registrar in response to the training conducted for non-teaching staff on computer and soft skills were not satisfactory. He mentioned that the details of training programs conducted will be obtained from the HR department. He suggested training in ISO certification, so that administrative staff will be well trained in the process.

Dr. Pradeep Kumar suggested initiating the process of starting cell for The International English Language Test (ILETS) training and requested Dr. Dyananda to coordinate

Agenda 11: SDUAHER/IQAC-I/11/2020-21

Subject: To prepare calendar of events / activities to commemorate 75th Independence Day celebration as per the Govt. Order No. 14-4/2021(CPP-II)

UGC has given instructions to all universities to conduct 75th Independence Day celebrations as per the guidelines. Dr. Pradeep Kumar asked IQAC Coordinator to convene a meeting of student welfare, NSS, Sports Coordinator, and chalk out plan of action for the same. Dr. Harendra Kumar mentioned he will convene a meeting at the earliest and chalk out plan of action for conducting the various activities. He also mentioned that NSS body, Government of Karnataka will sponsor 10,000 to 15,000 for conducting the activities through NSS voluntaries.

Agenda 12: SDUAHER/IQAC-I/12/2020-21

Subject: Any other matter

Dr. Pradeep Kumar mentioned that examination process should be transparent, fair



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with integrity and system should percolate to Internal Assessment. Dr. Muninarayan mentioned that many changes have been made in the examination system to bring in the confidentiality.

He also mentioned that plans to start digital valuation is in place and will be discussed in next Academic Council meeting

Dr. Pradeed Kumar discussed about need for sharing answer scripts with students. In response to that Dr. Sridevi mentioned that for internal assessment answer scripts were shared and feedback was given to the students. Dr. Muninarayan and others opined that sharing answer script with the students may invite more debates on the valuation. Instead, providing key answers to the valutors would be a better option.

Dr. K N V Prasad mentioned that the Academy has taken lot of efforts to procure software for linking PO, CO with assessment. The same can be implemented for Internal Assessment Examination of CBME batch. Other suggestions were also given to improve question paper generation and facility for reevaluation of paper.

Dr. Suresh mentioned that recently UGC has asked all universities to update on measures taken on Disable friendly facilities and submit the feedback on UGC portal regarding the improvements made on monthly basis. He suggested in this regard the engineering section should be proactive for implementation of facilities in campus.

Dr. Harendra Kumar thanked everyone for their active participation and suggestions.

Prepared by:
Dr. Asha. B
Dr. Hemalatha. A
Mr. Natesh Gowda.K



IQAC Coordinator

SDUAHER
Co-ordinator
Internal Quality Assurance Cell (IQAC)
Sri Devaraj Urs Academy of
Higher Education and Research
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