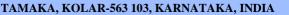


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Dated: 14-06-2021

No: SDUAHER/KLR/IQAC/01/2021-22

MEETING NOTICE

The Quarterly Meeting of the *Internal Quality Assurance Cell (IQAC)* of Sri Devaraj Urs Academy of Higher Education and Research, Kolar will be conducted on 23rd June 2021 at 11.00am in the Council hall of the Academy under the Chairmanship of **Prof. Pradeep Kumar. G, Hon'ble Vice Chancellor**, SDUAHER.

All the members of the IQAC are requested to attend the meeting without fail.

Agenda with Notes follows

To, All the members of IQAC Committee of Sri Devaraj Urs Academy of Higher Education and Research, Kolar.

IQAC Coordinator

SDUAHER

Co-ordinator Internal Quality Assurance Cell (IQAC) Sri Devaraj Urs Academy of Higher Education and Research Tamaka, Kolar - 563 103.



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No: SDUAHER/KLR/IQAC/01/2021-22

AGENDA

Agenda for the quarterly meeting of the *Internal Quality Assurance Cell (IQAC)* of Sri Devaraj Urs Academy of Higher Education and Research, Kolar scheduled on 23rd June 2021 at 11.00am.

Number	Agenda
SDUAHER/IQAC- II/01/2021-22	Approval of the Proceedings of previous meeting
5DUALIER/ IQAC- 11/01/2021-22	of the IQAC held on 31st March 2021
	Action Taken Report on the decision taken in the
SDUAHER/IQAC- II/02/2021-22	previous meeting of the IQAC held on 31st March
	2021
SDUAHER/IQAC- II/03/2021-22	Preparation for NAAC peer team visit for 2 nd
	cycle re accreditation process
SDUAHER/IQAC- II/04/2021-22	Plan of action for the year 2021 to 2022
SDUAHER/IQAC-II/05/2021-22	Preparation and submission of AQAR for the
	year 2020-21
SDUAHER/IQAC-II/06/2021-22	To review status of incubation centre
SDUAHER/IQAC-II/07/2021-22	Stock register maintenance and audit in
	departments
SDUAHER/IQAC-II/08/2021-22	Any other matter

IQAC Coordinator

SDUAHER

Co-ordinator
Internal Quality Assurance Cell (IQAC)
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Tamaka, Kolar - 563 103.



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Dated: 16-06-2021

No: SDUAHER/KLR/IQAC/01/2021-22

AGENDA WITH NOTES

Agenda-I SDUAHER/IQAC-II/01/2021-22

Subject: Approval of the Proceedings of previous meeting of the IQAC held on 31st March 2021.

The proceedings of previous quarterly meeting of the IQAC held on 31st March 2021 were dispatched to all the members. The IQAC had not received any modifications in the proceedings. Though it was deemed to have approved by the members, the proceedings are brought before this meeting for formal approval.

Agenda -II SDUAHER/IQAC-II/02/2021-22

Subject: Action Taken Report on the resolutions and decision taken in the meeting of the IQAC held on 31st March 2021.

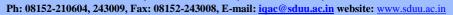
Note: The following were the action taken on the decisions taken on the various agendas of the meeting of the IQAC.

Number	Agenda	ATR
SDUAHER/IQAC- I/03/2020-21	To review the progress on establishment of Sub Specialty clinics and fellowship program	The fellowship program can be started in some departments after having sufficient patient load.
SDUAHER/IQAC- I/04/2020-21	To review progress made with new value added courses by the Academy	The Academy has listed 17 value added courses, out of which 6 are conducted and rest are in process of completion.
SDUAHER/IQAC- I/05/2020-21	To review progress made on the implementation of CBME on UG / PG Program	CBME is effectively implemented in phase I and II and curriculum of phase III was presented in respective Board of Studies meeting. The Entrustable Professional Activity (EPAs) and Work Place Based Assessment have been started in few departments and



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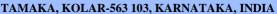


		needs to be implemented across all PGs programs. The competency based framework to be validated by internal and external experts.
SDUAHER/IQAC- I/06/2020-21	To review department performance for the NAAC inspection	The MOCK inspection followed by expert visit was completed. The feedback was sent to all the departments for further improvement.
SDUAHER/IQAC-I/07/2020-21	To start new programs under Faculty of Medicine and AH & BS	The new programs planned under Faculty of Medicine are Fellowship in Blood Banking and immunohematology and MD Transfusion Medicine. Other programs in pipeline are MD Emergency Medicine and MD Critical Care. Under the faculty of Allied Health and Basic Sciences. B.Sc. Emergency Medicine Technology and B.Sc. Speech Pathology and Audiology has been started in the academic year 2020-21.
SDUAHER/IQAC-I/08/2020-21	To start and progress made on Clinical Trial Monitoring Centre	The logistics have been discussed and the proposal has been submitted to the Academy.
SDUAHER/IQAC- I/09/2020-21	Progress made in the NABH accreditation	The RL Jalappa Hospital and Research Center underwent NABH inspection successfully on 19th to 21st March 2021 and all the non-conformities were closed
SDUAHER/IQAC-I/10/2020-21	To review progress made on computer and soft-skills training for non-teaching staff	The details of the training programs to be obtained from HR department and training in ISO certification suggested.
SDUAHER/IQAC-I/11/2020-21	To prepare calendar of events / activities to commemorate 75 th Independence day celebration as per the Govt. Order No. 14-4/2021(CPP-II)	The IQAC Coordinator had convened the meeting with Director Student welfare, Coordinator Sports, cultural and NSS and the weekly activities are planned and implemented.



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Agenda -III SDUAHER/IQAC- II/03/2021-22

Subject: Preparation for NAAC peer team visit for 2nd cycle re accreditation process

The Academy has received clarifications from DVV and the team is working towards reply to the clarifications with supporting documents. The clarifications have been uploaded on 16-06-2021 successfully.

The academy has to plan for the preparation for onsite visit of NAAC peer team.

Agenda - IV SDUAHER/IQAC- II/04/2021-22

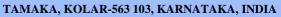
Subject: Plan of action for the year 2021 to 2022

The IQAC has chalked out the plan of action for the year 2021-22 which emphasizes on the qualitative aspects in curricular revision, value added courses, teaching learning methods, induction programs for teaching and non-teaching staff, training in delivery of e content, intramural and extramural research grants, publications, augmentation of infrastructure, strengthen Alumni association and environmental sustainability.

S1.	Plan of action 2021 to	Target(s)	Review
No.	2022	8(0)	Process
1.	Revision of curricula	All programs which have not seen major	
	a. Identify programs	revisions in last 3 years (for programs of 3 or	
	which have not	lesser years duration) / 5 years (programs of 4	
	seen major	or more years duration) to be revised	
	curricular revision		
	in last 3 / 5 years		
	b. Revise with		
	Outcomes based		
	framework in mind		
	c. Opportunity to		
	introduce electives		
2.	Value added courses	a. Offer at least 10 to 15 Value Added	
		Courses	
		b. At least 30% of students to complete One	
		VAC during the year	
3.	Student-centric	a. Each department to introduce at least	
	methods of teaching-	one innovative student- centric method	
	learning	of teaching- learning.	
		b. Practice to be documented	



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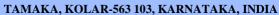
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		1	
	Faculty development	 a. At least 80% of faculty to undergo minimum 30 hours of faculty development program b. FDP to be created and implemented by UCHPE 	
5.		100% of staff recruited newly during the year (teaching and non-teaching) to undergo Induction program developed by UCHPE	
	Training of teachers for development and delivery of e-content / online learning	 a. At least 60% of faculty to undergo minimum of 6 hours of training for development and delivery of e-content / online learning b. Training opportunities to achieve above targets to be created in partnership with UCHPE 	
7.	Student Satisfaction Survey	To be conducted in month of March 2022	
8.	7	Approximate Budget to be fixed	
9.	No. of externally funded research projects to be initiated		
	Workshops/seminars conducted on Intellectual Property Rights (IPR) Research methodology, Good clinical Practice, Research Grant writing and Industry- Academia Collaborations	At least 3-5 activities to be conducted per year by each section	
11.	No. of indexed papers to be published (2021-22)	At least increase of 20% to be targeted	
12.	Infrastructure Augmentation / Creation of facilities	 a. Hospital Canteen b. Dormitory for Patients relative c. AH & BS Administrative/College Building d. University administrative building e. University officers' quarters 	



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13.Placement cell	a. To conduct at least 2-4 activities related
activities	to career guidance, placement,
	entrepreneurship and employability
	enhancement
	b. Track placement / progression
	information of at least 80% of graduates
	of last three years (in association with
	Alumni Association)
14 Alumni Association	a. To conduct at least one alumni meet
	b. Obtain alumni support for student
	exchange / placements / endowments
15. Academic support for	Support at least 30% of faculty to attend
teachers	workshops / conferences / professional body
	memberships
16.Professional	a. At least 2 programs per year for every
development /	100 staff
administrative training	b. At least 80% of staff to have attended at
for non- teaching staff	least 6 hours of training
	c. Training opportunities to achieve above
	targets to be created in partnership with
	HRM
¹⁷ .Developmental Plan	Each department to develop Developmental
	Plan with short term (3 years) goals and long
	term (5 to 7 years) goals.
^{18.} Environmental	To organize at least 2- 4 activities
	Conduct annual green audit and energy audit.
	To be planned by community medicine
activities	department / NSS
	functioning which requires quality
enhancement, formulate a specific plan for addressing it and	
implement it to develop	o it into a best practice

Agenda -V SDUAHER/IQAC-II/05/2021-22

Subject: Preparation and submission of AQAR for the year 2020-21

The AQAR format has been revised and the tenure is fixed from June 1st 2020 to May 31st 2021.

The criterion conveners to prepare the data and documents required as per the new AQAR guidelines and templates and upload the AQAR 2020-21 within the stipulated time.



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Agenda -VI SDUAHER/IQAC-I/06/2021-22

Subject: To review status of incubation centre

The Academy has formulated and notified a policy to govern the use and operation of R. L. J. Health Science Incubator.

Agenda - VII SDUAHER/IQAC-I/07/2021-22

Subject: Stock register maintenance and audit in departments

The various sections and departments need to maintain stock register and annual audit to be conducted regularly. This data is required for AQAR and SSR. Hence actions should be taken to maintain and update the stock register regularly.

Agenda - VIII SDUAHER/IQAC-I/08/2020-21

Subject: Any other matter

IQAC Coordinator

SDUAHER

Co-ordinator
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