



# INTERNAL QUALITY ASSURANCE CELL

Sri Devaraj Urs Academy of Higher Education & Research

A DEEMED TO BE UNIVERSITY

TAMAKA, KOLAR-563 103, KARNATAKA, INDIA

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No: SDUAHER/KLR/IQAC /63 /2022-23

Dated: 19-04-2022

The Quarterly Meeting of the Internal Quality Assurance Cell (IQAC) of Sri Devaraj Urs Academy of Higher Education and Research, Kolar was conducted on **23<sup>rd</sup> March 2022** at 11.00am onwards in the council hall of the academy under the Chairmanship of Prof. G Pradeep Kumar, Hon'ble Vice Chancellor, SDUAHER.

### Members attended the meeting:

Dr.K.N.V.Prasad	Registrar, SDUAHER
Dr.P.N.Sreeramulu	Principal/ Dean, SDUMC/SDUAHER
Dr.C.D.Dayanand	Dean, AH&BS
Dr.Sarala.N	Director of Academics
Dr.Vasanth Kumar	Controller of Examinations
Dr.S.R.Sheela	Medical Superintendent, RLJH&RC
Mr.Udaykumar Shetty	Chief Finance Officer
Mr.K Balachandar	Vice President (HR&A)
Dr.Vinutha Shankar	Prof. & HoD, Dept. of Physiology
Dr.K.N.Shashidhar	Professor of Dept. of Biochemistry
Dr.Suresh T N	Prof. of Pathology
Dr.Raveesha.A	Prof. & HoD, Dept. of General Medicine
Dr.Sridevi.N.S	Prof. & HoD, Dept. of Anatomy
Dr.Prabhakar	Convenor, Criteria IV, Prof. Dept. of Gen. Medicine
Dr.Sarulatha.H	Prof. & HoD, of Physiotherapy
Dr.Shilpa M D	Deputy Coordinator Crit-3
Dr.Anitha A	Member of Crit-3
Mr.Srinivas	Ph.D. Scholar
Dr.M.L.Harendra Kumar	Director of IQAC/ Coordinator
Dr.Hemalatha.A	Deputy Coordinator IQAC
Dr.Ramesh Kumar J	Deputy Coordinator IQAC

### Leave of Absence

Dr.Sujay Prasad	Neuburg Anand Diagnostic Laboratory
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### Could not attended the meeting:

Prof. Anilpatil Kulkarni	Managing Director, Global Quality Training & Assessors Pvt. Ltd
Dr.H.S.Shivaramu	Dean, College of Horticulture, Kolar
Dr.Arun HS	Prof. Dept. of orthopedics
Dr.Aravind Natarajan	Prof. & Head. Dept. of Microbiology
Dr.D.K.Ramesh	Surgeon, SNR Hospital, Kolar, (Alumnus)
Dr.Manjula	Prof. & HoD, Dept. of Ophthalmology
Mr.Yateesh.A	Head, HRM, SDUAHER
Mr.J.Rajendra	Director (A & F), SDUAHER, Kolar
Mr.Suresh.B	Journalist, Kolar
Dr. Panaah Shetty	PG Medical Student, 2nd year
Mr. Suryakanth Sharma	UG Medical Student 6th Term
Mr.Darshan NV	AH & BS MLT Student 2nd year



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Dr. Harendra Kumar. M.L, Coordinator IQAC, SDUAHER welcomed all the members and requested Hon'ble Vice Chancellor Dr. Pradeep Kumar. G to chair the meeting.

Vice Chancellor welcomed all the members. He requested the coordinator of IQAC to take up the agenda for the meeting. Dr. Harendra Kumar. M.L, Coordinator has taken up the agendas and discussed as follows.

## **Agenda –I SDUAHER/IQAC- IV/01 /2022-23**

### **Approval of the Proceedings of previous meeting of the IQAC held on 23<sup>rd</sup> December 2021.**

The proceedings of previous quarterly meeting of the IQAC held on 23<sup>rd</sup> December 2021 were dispatched to all the members. The IQAC had not received any modifications in the proceedings. Though it was deemed to have approved by the members, the proceedings are brought before this meeting for formal approval.

## **Agenda –2 SDUAHER/IQAC- IV/02 /2022-23**

### **Action Taken Report on the decision taken in the previous meeting of the IQAC held on 23<sup>rd</sup> December 2021**

Dr. Harendra Kumar informed that the agenda and action taken report has been circulated to all the members.

## **Agenda –3 SDUAHER/IQAC- I/03 /2022-23**

### **Review of NAAC 2nd Cycle Accreditation**

Coordinator explained about the NAAC 2<sup>nd</sup> cycle accreditation and the action plan. The action plan needs to be implemented and go for the re-accreditation. Registrar complimented each criterion team for the contribution.

Registrar explained that for each metric and sub metric there will be a 3-member team for implementing with monitoring officer and officer in charge for sustainability. The further details will be discussed after the approval of the academy.

Honorable vice-chancellor informed that the vertical heads presentation will be there with the management about the present status and the future plan also insisted in the implementation of biometric rule strictly as a quality mandate to avoid late coming by the faculty.

Registrar explained the importance of the NAAC A+ to become multi-disciplinary university and to progress further. He also informed that various government agencies are grading the educational institutions which is mandatory to go through and get accreditation. ABC implementation and registration is mandatory by the program directors.

Dr Prabhakar requested the office of the academy to guide in action plan and implementation to be done by each criterion. Registrar updated that the same is getting prepared for each metric of each criterion and will be shared after approval from the BOM. Dr Prabhakar also requested for guidance in manuscript writing and publication.



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Registrar updated that research associate is available for approved research activity for every department and R&D department can be approached for guidance in manuscript writing and training.

#### **Agenda – 4 SDUAHER/IQAC- I/04 /2022-23**

##### **To review progress on AQAR 2020-21 preparation and submission by March 31st 2022**

Coordinator explained status and final vetting process. The AQAR to be submitted before 31<sup>st</sup> March 2022 after vetting by the officers of the academy.

#### **Agenda – 5 SDUAHER/IQAC- I/05 /2022-23**

##### **Update on Value added courses conducted**

The coordinator explained the value-added courses and its details. The director of academics has explained the process which ever happened and no of courses approved. The honourable vice chancellor suggested to fix a date to well in advance and informed the students and notify the same is happening at present.

#### **Agenda – 6 SDUAHER/IQAC- I/06 /2022-23**

##### **Update on Faculty Development Programs (FDP) conducted/planned**

Vice chancellor suggested to conduct more FDP program under medical education cell and UCHPE.

Vice chancellor discussed about mapping of CO PO in in-pods software. He informed that he will visit each department to ensure that all departments are using in pods software for mapping Co-Po. The principal, SDUMC explained the process done through Dr. Jagadamba in each Dept. of SDUMC.

The Registrar inform that, CO-PO to produce outcome. The faculty who attended the central FDP program, same need to be conducted in all the departments to sensitize all the faculty and same to be mentioned in their department minutes of meeting. The details need to reach the IQAC for the documentation purpose.

#### **Agenda -7 SDUAHER/IQAC- I/07 /2022-23**

##### **Update on webinar in collaboration with Institute for Academic Excellence**

The coordinator explained about the previous seminar conducted on quality aspect and informed about the plan of future seminar on quality improvement with the institute of academic excellence and with the NAAC through academic collaboration.

Registrar suggested to improve the number of NAAC Assessor in our institution which enhances the quality of the faculty it helps in overall development in the NAAC accreditation. The institute will provide the necessary support to the faculty who takes the assignment as NAAC assessor.



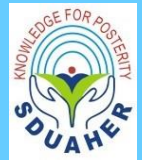
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## **Agenda – 8 SDUAHER/IQAC- I/08 /2022-23**

### **New programs for Academic year 2022-23**

Coordinator requested the Dean, SUDMC and Dean, FAHBS to update on the new programs to be started in the year 2022-23. He also discussed about the needs of improvement in the academic preparations.

Honorable vice-chancellor informed that to, separate CND – UG and PG program where it can be meaningful for the student's career.

Registrar informed about the requirement of new programs, infrastructure and faculty required for new and existing programs. Dean, FAHBS informed about the proposal of 2 new programs i.e clinical psychology and occupational therapy which is on process and will be started with necessary infrastructure and faculty Under Faculty of Medicine Dept. MCH program will be started in the Onco – Surgery Dept.

## **Agenda – 9 SDUAHER/IQAC- I/09/2022-23**

### **NABH accreditation for hospital and plan of action to complete the process**

Coordinator informed about the necessity and mandatory accreditation required for our hospital and requested for the update. Dr Sheela, Medical Superintendent replied that the all non-compliance were compiled and submitted for the final approval with NABH agency and waiting for their reply in regard to final approval.

## **Agenda – 10 SDUAHER/IQAC- I/10/2022-23**

### **Any other matter:**

#### **UGC quality mandate**

Coordinator explained that the task force has been formed for the implementation of UGC quality mandate. Honorable vice chancellor has requested all members to share the thoughts in this regard.

Registrar explained the task force committee and the importance of the quality mandate implementation. He insisted to have an action plan and to be implemented by the task force. He also updated the preparation for value added course on entrepreneurship for the academy and will be delivered in another 3 months' time. The members discussed about the value added course on interdisciplinary manner like finance management, administration etc.

Dr. Ramesh explained about the educational service done by entrepreneurship institute of India, Gujarat and possibility of conducting workshop with academic collaboration. Honorable vice-chancellor informed Dr. Ramesh to move forward the same and course on finance management by other team members. Registrar insisted on Faculty induction program for the new faculty through the HR dept.



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## Criterion I

### Progress of PO/CO analysis and mapping for summative assessment (UG/PG programs) under AHBS & FOM.

Honourable vice chancellor explains that progress under the preview of Dean Faculty of Medicine & Dean Faculty of Allied Health and Basic Sciences to implement the same in all programs. The register informed to update the final document on the website.

### Student satisfaction survey

Coordinator informed that, the student satisfaction survey to be hosted on the website through login link and should not be taken through the Google forms. This should be facilitated through student's individual logging through login ID and password. Every year it should be conducted and ATR to be done. Honorable vice chancellor requested that both deans to ensure the implementation for all the students.

### NEP implementation

Coordinator discussed about the need of the NEP implementation. Dr. Dayanand explained the progress through the NEP cell. Honorable vice chancellor informed to update the necessary MOU with other institution/ organization/ industries. Registrar informed about the importance of academic bank credit for the deemed institutions. He also updated that this process will be implemented after due approval from the BOM. He also insisted that all programs need to have credits and offer academic flexibility in each program. The students can have maximum of up to 50% from other institution and 50% from the parent institution.

The value added course also can be converted into credits. Honorable vice chancellor informed to implement exist option in 1<sup>st</sup> year, 2<sup>nd</sup> year / 3<sup>rd</sup> year of the program.

Dr. Dayanand updated that this can be implemented through NEP cell and ABC registration will be done after BOM approval.

### Criteria - 3

The Director of R & I updated about the new research grant application received and progress of other research with external agencies.

### Criteria - 2

The convenor of the crt 2 raised the request to provide meaningful allowance to facilitate the medical faculty to enrol in the PhD programs and some time allotment to carry over the research.

Registrar informed that the JRF can be given for the internal PhD scholar and the Saturday and evening hrs can be used for the research purpose without compromising the allotted dept. work. The PhD completed faculty can be considered for the CAS as per the policy and based on the respective professional council.

Honorable vice-chancellor informed Dr. Dayanand to constitute the committee to provide the recommendation for the internal PhD scholars allowance and time to be allotted. The Dean, SDUMC informed that few hrs in Saturday can be used for the research purpose with mutual



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agreement with the HOD. The Convener informed about the development of innovative assessments and align to the learning outcomes in both FOM and FAHBS.

## Criteria - 7

The coordinator IQAC explained about the need of best practice for community and the new best practice proposed by the criterion7 convener Dr.Suresh explained the importance, process, feasibility, and facility required. The MOU can be facilitated with the respective district authorities. Honorable vice-chancellor informed to facilitate further to implement the same.

Honorable vice-chancellor updated that the digital valuation will be implemented soon as part of the evaluation reformation and quality mandate. He also insisted both deans to follow-up the CO-PO implementation in both the faculties through software.

Dr. Harendra Kumar thanked everyone for their active participation and suggestions.

## Prepared by:

Dr. Ramesh Kumar J

Mr. Natesh Gowda K



IQAC Coordinator

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