



INTERNAL QUALITY ASSURANCE CELL

Sri Devaraj Urs Academy of Higher Education & Research

A DEEMED TO BE UNIVERSITY

TAMAKA, KOLAR-563 103, KARNATAKA, INDIA

Ph: 08152-210604, 243009, Fax: 08152-243008, E-mail: iqac@sduu.ac.in website: www.sduu.ac.in



No: SDUAHER/KLR/IQAC /68/2022-23

Dated: 21-06-2022

The 2nd Quarterly Meeting of the Internal Quality Assurance Cell (IQAC) of Sri Devaraj Urs Academy of Higher Education and Research, Kolar was conducted on **16th June 2022** at 11.00am onwards in the council hall of the academy under the Chairmanship of Prof. G Pradeep Kumar, Hon'ble Vice Chancellor, SDUAHER.

Members attended the meeting:

Dr. C V Raghuveer	Prochancellor, SDUAHER
Dr.P.N.Sreeramulu	Principal/ Dean, SDUMC/SDUAHER
Dr.C.D.Dayanand	Dean, AH&BS
Dr.Sarala.N	Director of Academics
Dr.Vasanth Kumar	Controller of Examinations
Dr.S.R.Sheela	Medical Superintendent, RLJH&RC
Dr.KNV Prasad	Professor of Pediatric & Director Skill Lab
Dr.K.N.Shashidhar	Vice principal, SDUMC
Dr.Suresh T N	Prof. of Pathology
Dr.Raveesha.A	Prof. & HoD, Dept. of General Medicine
Dr.Sridevi.N.S	Prof. & HoD, Dept. of Anatomy
Dr.Prabhakar K	Convenor, Criteria IV, Prof. Dept. of Gen. Medicine
Dr.Sarulatha.H	Prof. & HoD, of Physiotherapy
Dr.Sujay Prasad	Neuburg Anand Diagnostic Laboratory
Dr.H.S.Shivaramu	Dean, College of Horticulture, Kolar
Mr.Srinivas	Ph.D. Scholar
Dr.Prabhu E	Prof. Dept. of orthopedics
Dr.M.L.Harendra Kumar	Director of IQAC/ Coordinator
Dr.Hemalatha.A	Deputy Coordinator IQAC
Dr.Ramesh Kumar J	Deputy Coordinator IQAC
Mr. Sumanth	Member of Crit-II
Dr. Ashwini NS	Member of Crit-III
Dr. Shashidhar K	Deputy COE

Leave of Absence

Dr.Aravind Natarajan	Prof. & Head. Dept. of Microbiology
Dr. S M Azeem Mohiyuddin	Professor of ENT & I/c Criterion-III, IQAC

Could not attended the meeting:

Dr.DVLN Prasad	Registrar, SDUAHER
Mr.Udaykumar Shetty	Chief Finance Officer
Mr.K Balachandar	Vice President (HR&A)
Dr.Vinutha Shankar	Prof. & HoD, Dept. of Physiology
Prof. Anilpatil Kulkarni	Managing Director, Global Quality Training & Assessors Pvt. Ltd
Dr.D.K.Ramesh	Surgeon, SNR Hospital, Kolar, (Alumnus)
Mr.J.Rajendra	Director (A & F), SDUAHER, Kolar
Mr.Suresh.B	Journalist, Kolar
Dr. Panaah Shetty	PG Medical Student, 2nd year
Mr. Suryakanth Sharma	UG Medical Student 6th Term
Mr.Darshan NV	AH & BS MLT Student 2nd year



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Dr Pradeep Kumar G, Hon Vice Chancellor welcomed Hon Pro Chancellor Dr C V Raghuveer to the IQAC meeting.

Dr Harendra Kumar M L, Coordinator, IQAC welcomed all the members to the 2nd quarterly meeting of the IQAC. He started the proceedings of the meeting after obtaining permission from the chair.

Agenda - 1 SDUAHER/IQAC- I/01 /2022-23

Subject: Approval of the Proceedings of previous meeting of the IQAC held on 23rd March 2022

Dr Harendra Kumar mentioned that since no comments has been received from any members regarding the previous meeting, proceedings of the same is accepted as approved.

Agenda - 2 SDUAHER/IQAC- I/02 /2022-23

Subject: Action Taken Report on the decision taken in the previous meeting of the IQAC held on 23rd March 2022.

Action taken report on the decision taken in previous meeting of IQAC was discussed by Dr Harendra Kumar. Dr Dayananda C D, Dean FAHBS provided inputs on Agenda No: SDUAHER/IQAC-I/08/2022-23 clarifying that under the FAHBS the two new programs namely BSc -Clinical Psychology and BSc -Blood Bank Technology will be started in the present academic year, while BSc - Occupational Therapy will be started from next academic year.

Agenda - 3 SDUAHER/IQAC- II/03 /2022-23

Subject: Review of NAAC 2nd Cycle Accreditation

Dr Harendra Kumar mentioned appeal for review of NAAC 2nd cycle grading has been accepted and we are waiting for the final results.

Agenda – 4 SDUAHER/IQAC- II/04 /2022-23

Subject: AQAR 2021-22 preparation

Dr Harendra Kumar mentioned that deadline for submission of AQAR data from 1st June 2020 to 31st December 2021 has been extended till 31st Dec 2022. However, we have already submitted the data of above said period on 27th May 2022. He also mentioned that we have



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to wait for the notification from NAAC office about the submission of AQAR data from January 2022 onwards.

In response to a query raised by Dr T N Suresh, MEU Coordinator and criteria 7 incharge about whether calendar year or academic year to be followed for submission of NAAC report, Dr Harendra Kumar clarified that it is always academic year that has to be followed and not calendar year. He mentioned calendar year should be followed only for uploading of publications.

Dr K N V Prasad informed that format for AQAR submission for academic year 21-22 is yet to be released and we can start preparing the new AQAR in accordance with the new format.

Agenda – 5 SDUAHER/IQAC- II/05 /2022-23

Subject: Update on Value added courses conducted

Dr Sarala N Director Academics mentioned that from 1st June 2021 to 31st May 22 **eleven** value added courses were completed and listed out the same. Pro Chancellor suggested that VAC should be conducted by staff only when they are trained in those techniques. Dr Dayanand was requested to look into the same before allocating or starting any new VAC.

Agenda – 6 SDUAHER/IQAC- II/06 /2022-23

Subject: Update on Faculty Development Programs (FDP) conducted/planned

Mr Sumanth, member of criterion II and assistant Professor, Speech and Pathology mentioned two FDP's was conducted since last IQAC meeting.

- On 4th April 2022 Dr Kerrin Begg, Deputy Dean, Undergraduate Education, Faculty of Health Sciences , University of Cape Town was the resource person in Webinar on “Leadership & Management Strategies for Health Professions Educators for Curriculum design”
- On 7th June 2022 Dr K Sundaram Deputy Chairman, Academic Quality Assurance and Curriculum Committee AIMST University, Malaysia was the resource person for webinar on “Curriculum mapping in Health Professions Education”.

Dr KNV Prasad, Director, Centre for clinical skills and simulations (CCSS), SDUAHER mentioned that they conducted BLS/ACLS training from 29th April 2022 to 1st May 2022. Instructors



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from Indian Institute of Emergency Medicine Services, Kottayam were course instructors. Twenty five faculty members underwent training and nine of them have been shortlisted as faculty with instructor potential and they will be subsequently called as instructors.

Dr Pradeep Kumar G mentioned that FDP training done at the level of the academy must be mirrored at the department level and percolated to individual faculty. Faculty attending these programs must sensitize other staff members and such programs must be updated to IQAC/Dean office.

Agenda 7:

Agenda – 7 SDUAHER/IQAC- II/07 /2022-23

Subject: Update on Academic Collaboration and MOUs with Academy

To a query raised by Hon Vice Chancellor regarding the list of MOU's Dr Harendra Kumar mentioned that following MOU's have been planned from IQAC

1. IQAC and FAHBS is planning to conduct national level webinar on “Promoting institutionalization of quality in higher educational institutions and health universities” in August by collaboration between academy and NAAC. Communication regarding the same is through and we are waiting for response from NAAC regional coordinator.
2. Dr Ramesh, Professor of Physiotherapy mentioned that IQAC is in discussion with Entrepreneurship development Institute of India, Gujarat to conduct a two day basic workshop on entrepreneurship. This training program will help us to improve scoring under 1.1.3 subcriteria. They also informed us that once an MOU is done they will conduct regular workshops at the academy and will also guide us to develop our incubation center. He said IQAC has submitted the quotation for the same to the academy
3. Dr Dayanand mentioned that an FAHBS has made an MOU with ILETS training of AHS/ Medical students of the academy to Prepare for English on an online coaching platform.
4. Dr Ashwini mentioned that MOU is being planned with MOLBIO Diagnostics located in Goa with the main branch in Bangalore. Dr Chandrashekar Nair is the Director of Molbio, and also a former student of Dr. Krishnaswamy, Research advisor of our Academy. The focus of MoU is to integrate modern medicine, molecular biology and digital platform for diagnostics.



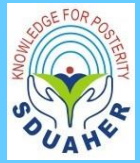
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Vice Chancellor explained to Pro Chancellor that Dr Jayanthi, Dean, Faculty of Medicine & Professor & HOD of Pharmacology Bangalore Medical College & Research Institute, has been appointed as a visiting professor and advisor to research board. He mentioned that she is working with Jagath pharmaceuticals in the capacity of advisor and has consented to guide us and bring in new projects for the academy.

Dr Shashidhar K N mentioned that Dr Tapas Kundu is a well-known researcher associated with molecular studies in cancer and has promised to handhold academy in matters related to molecular aspects of oral cancers. He also mentioned that an online workshop on Good Laboratory Practices has been planned on June 22nd. Workshop on Intellectual Property Rights has been scheduled on 29.06.2022 and will be conducted by Dr Vishal Rao, Group Director for Head & Neck Surgical Oncology and Robotic Surgery at HCG Cancer Centre, Bengaluru.

Agenda – 8 SDUAHER/IQAC- II/08 /2022-23

Subject: Conducting AAA

Dr KNV Prasad mentioned that he has already discussed regarding the conduct of AAA audit of the academy with Vice Chancellor, Registrar and Dr Harendra Kumar. As per the instructions from Vice Chancellor of the Academy has approached Professor Dr Jayaraj, Prochancellor of D Y Patil to conduct AAA audit in our academy. He also appraised everyone that checklist is ready and the core team for inspection has to finalize. Vice Chancellor suggested we will request them to make their own team of auditors and finish the audit by 2nd or 3rd week of July. He also mentioned that academy will take care of the logistics.

Agenda – 9 SDUAHER/IQAC- II/09/2022-23

Subject: 3rd cycle NABL Accreditation

Dr Shashidhar KN mentioned all Non Conformities raised by the NABL assessors were closed and same has been accepted by the assessors and NABL office. He also mentioned that NABL has already asked us to start using the NABL logo in our reports. we are awaiting final certificate.



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Agenda – 10 SDUAHER/IQAC- II/10/2022-23

Subject: Update on CO PO analysis

Dr Pradeep Kumar G explained to prochancellor that INPOD's software is being used in the academy for generating question paper in the summative exams, CO PO analysis and NAAC SSR preparation.

Dr Shashidhar K N mentioned that INPODs team had a one to one interaction with NAAC criterion specific conveners, HOD's, criterion 1 and 2 department incharge. He also mentioned that two day in house workshop has been planned by INPODs on 24th and 25th of this month in the University library and learning resource center where in twenty five terminals can be utilized for the workshop to train the staff members. Schedule has been already prepared for the program.

Dr Pradeep Kumar mentioned that office of the COE has to provide question wise marks obtained by all the students to the respective departments to calculate CO, PO attainment.

Dr Shashidhar, Deputy Controller of Examination mentioned that marks obtained by the 1st year students in the previous university exams has been given to pre-clinical departments. Para clinical and clinical departments will receive the same details in a phased manner.

To a question raised by Dr Pradeep Kumar G, regarding the progress of automation for question paper generation, Dr Vasanth Kumar, controller of examination mentioned that he is coordinating with CFO to procure software, automation machine and answer paper scanning.

Dr Pradeep Kumar explained to everyone that the new machine is being procured to start digital evaluation of paper and this machine can scan upto 50 to 60 papers per minute.

External member Dr Sujay Prasad, Director, Neuberg Anand Academy of Laboratory Medicine, Bengaluru enquired if we can have multiple assessors for correcting answer papers of the university question papers.

Dr Sreeramulu mentioned that evaluation by multiple teachers is happening for internal assessment paper. For final university exam two evaluation processes happens, one by external examiner and another by internal examiner. Any answer paper with a difference of



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15 marks will be evaluated by 3rd examiner. He then explained about the logistics issues of having multiple external evaluators for the university papers.

Agenda – 11 SDUAHER/IQAC- II/11/2022-23

Subject: update on conducting alumni meet by the Academy 2022-23

Dr Sridevi N, Director Student Welfare and member Secretary, Alumni association mentioned that they have planned numerous programs from alumni association.

- On the occasion of doctors day on July 1st they have organized a program to felicitate two doctors.
- Alumni reunion day is planned in the month of December 2022. She mentioned program schedules and activities are yet to be planned
- She mentioned that the present outgoing intern batch has planned to present BP apparatus, books to the alumni association. They also recently donated 82 units of blood at R L Jalappa Hospital and Research Center Blood Bank.

Hon'ble Prochancellor suggested alumni association to set up the criteria for identifying distinguished alumni. Such alumni from all over the world can be invited to give an oration in their field of speciality. They can be honored on behalf of the academy.

Vice Chancellor mentioned that Alumni association and its activities has to be strengthened. He requested dean to take decision about conducting alumni meet twice a year. He also suggested logistics of such distinguished alumni can be arranged by the academy after obtaining necessary permission.

Mr. Srinivas (Ph.D. Scholar) Dept. of Integrative Medicine suggested to bringing out an alumni newsletter every year highlighting the achievements of the alumni all over the world.

Dr Sridevi also mentioned that most of the recently passed out alumni have been placed as senior residents in our hospital. Vice Chancellor agreed that we can show it as 100% placement of PG alumni. Dr Dayanad mentioned that there is Career guidance and counseling cell in the academy, at present it is helping placement of AHBS students.



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Dr. M L Harendra Kumar said that, functions of the alumni association are different from conducting of alumni meet. He mentioned that each of the alumni meet that will be conducted must have a separate organizing committee which has members exclusive of the members of alumni association. The organizing committee must plan the dates, program schedule of the meet and same should be displayed on the academy website. After the alumni meet the organizing team must be dissolved and new team must be formed for organizing the alumni meet of the subsequent year.

Agenda – 12 SDUAHER/IQAC- II/12/2022-23

Subject: Any other matter

Dr KNV Prasad proposed term action plan to achieve a NAAC A+ grade. He mentioned that entire action plan is metric driven and not criterion driven and plan has been devised in such a way that staff including the criteria conveners, members, HOD's, Department Registrar, University officers will have to contribute towards achieving NAAC A+. After giving a brief summary of the new regulations with regard to the functioning of all the universities after 2030, he presented the plan of action. He mentioned that Quality assessment and performance improvement can be achieved through proper data collection, analysis, consistency, validity, accuracy and timeliness. He described the QAPI cycle and used the recent scores of Sri Balaji Vidyapeeth, Pudicherry as a comparator/bench mark for planning action plan for our next NAAC cycle accreditation. He ended his presentation by discussing the example of Criterion I, specifically 1.1.1 and 1.1.2.

Dean, College of Horticulture, External IQAC member mentioned that the NAAC evaluation process for Horticultural University is different from that of Medical Universities. He mentioned more emphasis is given to the infrastructure in the recently concluded assessment. He mentioned that they have department of nutrition and yoga, fruit sciences, natural resources and can extend his contribution to the academy by planning multidisciplinary research projects.

Dr Harendra Kumar M L extended his warm regards and thanked all the members for attending the meeting.

Prepared by:

Dr. Hemalatha A,

Deputy Coordinator IQAC

Mr. Natesh Gowda K



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