



# INTERNAL QUALITY ASSURANCE CELL

Sri Devaraj Urs Academy of Higher Education & Research

A DEEMED TO BE UNIVERSITY

TAMAKA, KOLAR-563 103, KARNATAKA, INDIA

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No: SDUAHER/KLR/IQAC/170/2024-25

Dated: 10-02-2025

Modified Proceedings of the 4<sup>th</sup> Quarterly Meeting of the Internal Quality Assurance Cell (IQAC) of Sri Devaraj Urs Academy of Higher Education and Research, Kolar was conducted on **22<sup>nd</sup> January 2025 at 11.00am** in the council hall of the academy under the Chairmanship of **Dr. B Vengamma, Hon'ble Vice Chancellor, SDUAHER.**

### Members attended the meeting:

Dr. DVLN Prasad	CAO, SDUAHER
Dr. Muninayarana C	Registrar, SDUAHER
Dr. Sarala.N	Director Academics, SDUAHER
Dr. Arvind Natarajan	Dean, Faculty of AH & BS, SDUAHER
Dr. Ashok Kumar B S	Principal, College of Pharmacy, SDUAHER
Dr. KNV Prasad	Director, CDC, SDUAHER
Dr. Kalyani R	Director R & I, SDUAHER
Dr. Krishnappa J	Medical Superintendent, RLJH&RC
Dr. Suresh T N	Prof. & HOD, Dept. of Pathology, SDUMC
Dr. Hariprasad S	Prof. Dept. of Orthopedics SDUMC
Dr. Pradeep.TS	Assoc. Prof. Dept. of Community Medicine, SDUMC
Dr. Inchara. N	Assoc. Dept. of Ophthalmology
Dr. Anjali Suresh	Prof. Dept. of Physiotherapy, SDUAHER
Dr. Ashween Bilagi	Asst. Prof. Dept. of Integrative Medicine, SDUAHER
Mr. Venkatesha R Joshi	Head IT, SDUAHER

### Members from Management

Mr. Rajendra J Vice President, SDUET, Kolar

### Nominees from local Society

Mr. Suresh Journalist, Kolar

### Student and Alumni

Dr. Nikhil S Ph.D. Scholar, Integrative Medicine  
Ms. Roushini Anjum M.Sc. MLT (AH&BS)  
Ms. Harsha Shree J B.Sc. ATOT (AH&BS)

### Deputy Coordinators

Dr. Hemalatha A Deputy Coordinator IQAC  
Dr. Sarulatha H Deputy Coordinator IQAC

### Leave of absence

Dr. Vinutha Shankar.M.S. Vice Principal, SDUMC, Director UCHPE, SDUAHER  
Dr. Sujay Prasad Neuberg Anand Diagnostic Laboratory, Bangalore  
Dr. Lavanya Subhashini Vice Principal, SDUCON  
Dr. Gayathri K V Assoc. Prof. of OBG, SDUCON

### Could not attended the meeting

Dr. Prabhakar K Principal, SDUMC &  
Dean, Faculty of Medicine, SDUAHER  
Dr. Vijaya Lakshmi G Principal, College of Nursing, SDUAHER  
Dr. Shashidhar K Deputy Controller of Examinations, SDUAHER  
Mr. Yateesh General Manager, IPMAS, SDUAHER  
Dr. Sumanth AV Asst. Prof. SP&A, SDUAHER  
Dr. Abhay K Kattepur Assoc. Prof. Dept. of Surgical Oncology  
Dr. Muralidharan S Prof. of Microbiology, SDUMC



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Dr. Manjula  
Dr. Praveen Kulkarni

Dr. B. Ramesh

External Member

Dr. D.K. Ramesh Surgeon,

Dr. Sandeep Reddy

Dr. Papammagari Indra Sai Kumar Reddy

Dr. Harshitha C

Mr. Arpith Asir Daniel John

Ms. Thanushree N L

Ms. Shruti Divya Dubey

Quality Manager, RLJH & RC – NABH

Prof. Dept. of Community Medicine,  
JSS Medial College, Mysuru

Dean (Academics & Accreditations)

Adichuchanagiri University, Mandya

Dean, College of Horticulture, Kolar

SNR Hospital, Kolar, (Alumnus)

Ph.D. Scholar, CBMG

Post Graduate Student (MD)

Department of Pediatrics

Post Graduate Student (MS)

Department of Ophthalmology

Medical UG Student (2023 Batch)

Medical UG Student (2022 Batch)

Medical UG Student (2021 Batch)

Chairperson: Dr. Muninarayana C, Director of Quality and Compliance

Dr. Muninarayana C formally welcomed all members to the meeting and commenced the proceedings.

## **Agenda 1: Approval of the Proceedings of the Previous IQAC Meeting**

**Subject: Approval of the proceedings of the IQAC meeting held on 12th September 2024.**

The proceedings of the previous quarterly IQAC meeting, held on 12th September 2024, were circulated via email to all IQAC members. As no suggestions or amendments were received, the proceedings were deemed approved.

## **Agenda 2: Action Taken Report**

**Subject: Review and approval of the Action Taken Report based on the decisions of the previous meeting.**

The Action Taken Report on the decisions from the IQAC meeting held on 12th September 2024 was presented and approved by the members.

## **Agenda 3: Submission of AQAR 2023-24**

**Subject: Submission and approval of the Annual Quality Assurance Report (AQAR) for the academic year 2023-24.**

SDUAHER successfully submitted its AQAR (Annual Quality Assurance Report) for the academic year 2023-24 on 28th December 2024 through the NAAC HEI (Higher Education Institution) Portal. The submission was completed in line with the requirements set by the National Assessment and Accreditation Council (NAAC), ensuring that all relevant data, documentation, and quality assurance information were accurately compiled and presented.

The approval email from NAAC was received on 15th January 2025, confirming the successful submission of the AQAR. This communication from NAAC verified that the submission met the necessary standards and was officially accepted for review. The approval marks a significant milestone in the Academy's ongoing efforts to maintain compliance with NAAC accreditation

standards and reflects the effective collaboration of all involved in the AQAR preparation process.

#### **Agenda 4: Academy Plan for NAAC Reassessment**

##### **Subject: Discussion on the NAAC reassessment plan and related preparations.**

The last NAAC assessment cycle was completed on 21st December 2021. SDUAHER has submitted AQARs for the academic years 2020-21, 2021-22, 2022-23, and 2023-24, all of which have been approved.

The Members of the Academy discussed the possibility of undergoing NAAC reassessment, recognizing that this is the final opportunity for reassessment as per the NAAC HEI circular. However, an initial attempt to file the Institutional Information for Quality Assessment (IIQA) was unsuccessful due to the NAAC reassessment criteria concerns raised on the portal. The Academy has formally raised the issue with NAAC, providing justification for reassessment eligibility and requesting the reopening of the IIQA submission.

##### **Key considerations for reassessment:**

Addressing recommendations made during the 2022 NAAC peer team visit.

Implementing suggestions from the Academic and Administrative Audit (AAA) report.

Once the NAAC portal allowing for filling the IIQA the members decided to upload the same in the NAAC Portal.

Adhering to the final deadline for IIQA submission on 31st January 2025, with the Self-Study Report (SSR) to be submitted within 45 days after discussion with the management.

#### **Agenda 5: Sensitization for AQAR Preparation (2024-25)**

##### **Subject: Preparation strategies for AQAR 2024-25 and awareness sessions.**

##### **Initiatives for High-Quality Documentation and Compliance with NAAC Standards:**

###### **Induction and Briefing for Newly Joined Team Members:**

To ensure smooth preparation and timely submission of the AQAR (Annual Quality Assurance Report), it was proposed to organize an induction and briefing session for all newly joined team members. The focus of this session will be to familiarize the new members with the AQAR preparation process, its importance in ensuring compliance with NAAC (National Assessment and Accreditation Council) standards, and their specific roles and responsibilities in contributing to the report. This initiative aims to ensure that all team members are aligned with the academy's goals and processes right from the outset.

###### **Identifying and Rectifying Challenges from Previous AQAR Submissions:**

It was emphasized that a review of the challenges encountered in the previous AQAR submissions should be conducted. This will involve identifying any recurring issues or areas where improvements are needed. By reflecting on past challenges, the team can rectify any shortcomings in the documentation process, ensuring that the submission for the current year meets the highest standards of quality and compliance. This step is crucial for enhancing the overall submission process and ensuring that all aspects of the AQAR are fully accurate and in line with NAAC's expectations.

### **Conducting Sensitization Sessions for Criterion Conveners and Academy Members:**

To further improve the quality of the AQAR, sensitization sessions will be conducted for all criterion conveners and other academy members. These sessions will focus on raising awareness about the importance of accurate data, the nuances of each criterion, and the critical role that everyone in the academy plays in contributing to the AQAR. The objective is to create a unified understanding across departments and ensure that the process is collaborative, efficient, and aligned with NAAC's accreditation framework.

### **Format for AQAR 2024-25:**

It was noted that the format for AQAR 2024-25 will remain unchanged unless otherwise notified by NAAC. This consistency will allow the team to continue with their preparations without the need for major adjustments, provided that the submission guidelines stay consistent with previous years. The team will remain vigilant and ready to adapt should NAAC release new instructions or revisions to the format.

### **Agenda 6: Implementation of Sustainable Development Goals (SDGs)**

#### **Subject: Adoption and implementation of SDGs in the institution's outreach initiatives.**

The Academy is committed to community development by adopting villages in the Antara Ganga Mountain area, with a focus on the following SDGs:

**SDG 3 (Good Health & Well-being):** Implementation of health education programs covering preventive care, nutrition, and mental health.

**SDG 6 (Clean Water & Sanitation):** Establishment of water filtration systems, rainwater harvesting projects, and sanitation facilities to improve hygiene practices.

#### **To facilitate this initiative:**

A request letter has been submitted to the District Collector seeking permission for village adoption.

Institutional best practices and distinctiveness will be redefined through SDG implementation.

A dedicated team including public relations officers, health workers, hospital administrators, and field workers will oversee execution.

Regular tracking, surveys, and impact assessments will be conducted.

A master plan aligning each SDG goal with Indian benchmarks will be developed to ensure measurable outcomes for NAAC documentation and accreditation.

### **Agenda 7: Update on NIRF**

#### **Subject: Strategies for improving NIRF ranking and perception.**

To enhance research output and institutional perception, the following steps were recommended:

**Website and Social Media Engagement:** Regular updates on university activities via the official website and social media platforms (Facebook, Instagram, university portal) to increase visibility and engagement.

**Research and Innovation:** Faculty members are encouraged to publish in high-impact journals, secure patents, and pursue copyrights to boost academic credibility.

**Faculty Qualifications:** Increasing the percentage of PhD-qualified faculty to enhance scoring in NIRF assessments.

**Dual Degree Programs:** Introduction of MSc-PhD integrated programs in collaboration with institutions like Manipal and Ramaiah University to attract enrolment.

Incubation and Innovation Center: Establishment of a dedicated center to support entrepreneurship and start-up initiatives.

PhD Enrolment Incentives: Reduction of enrolment fees and an increase in stipends for full-time PhD scholars to encourage research.

### Agenda 8: Update on NABH

#### Subject: Accreditation status and upcoming inspections.

Dr. Krishnappa, Medical Superintendent of R.L. Jalappa Hospital and Research Centre, reported the successful closure of all three non-conformities (NCs), resulting in the issuance of the blood bank registration certificate.

A DNB course inspection is scheduled for the following month, with the application process already completed.

#### Recent NABH activities include:

- Vascular Care Drive (December 2024)
- Basic Life Support (BLS) training for new staff (November 2024)
- Fire Safety Training (18th December 2024)

### Agenda 9: Update on NABL

#### Subject: Transition to ISO 15189:2022 guidelines for NABL accreditation.

The laboratory's previous NABL (National Accreditation Board for Testing and Calibration Laboratories) assessment was conducted in accordance with the ISO 15189:2012 standards, which provide specific requirements for the competence of medical laboratories. The assessment ensured that the laboratory met the necessary guidelines for quality, safety, and reliability in medical testing and diagnostic services.

In preparation for the upcoming transitional assessment, a two-day training session was organized for authorized signatories and lab technicians. The session focused on the ISO 15189:2022 guidelines, which are the updated standards for medical laboratories. The training was designed to familiarize staff with the key changes introduced in the revised standard, such as new requirements for quality management, technical competence, and patient safety. The goal of this training was to ensure that all relevant personnel are well-versed in the updated standards and are fully prepared for the upcoming transitional assessment.

The transitional assessment for ISO 15189:2022 is scheduled for April 2025. This assessment will evaluate the laboratory's compliance with the new 2022 guidelines. It is essential for the laboratory to demonstrate full adherence to the updated standards in order to maintain its accreditation.

The application for reassessment will be submitted to NABL by the end of February 2025. This application is a formal request for the laboratory to undergo the reassessment process, which will verify the implementation of the updated ISO 15189:2022 standards. The timely submission of this application is crucial to ensure a smooth transition and to avoid any disruption in the laboratory's accreditation status.



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## Agenda 10: Any Other Matters

### Subject: Discussion on PhD fees and stipends.

The achievements of the Academy, in line with the NAAC peer team recommendations and AAA suggestions, were reviewed.

Concerns were raised regarding PhD fees and stipends in comparison to other universities. Scholars noted that institutions such as Manipal University offer lower fees (INR 75,000 for three years) and higher stipends (INR 30,000-35,000 per month).

The Registrar advised scholars to submit a formal request, supported by comparative data from other universities, for discussion in the upcoming Academic Council meeting.

Dr. Muninarayana C express sincere gratitude to all members for their active participation and valuable contributions throughout the discussions.

**Dr. Muninarayana C**  
**Director (Quality and Compliance)**  
**SDUAHER**