

**SRI DEVARAJ URS ACADEMY OF HIGHER
EDUCATION & RESEARCH**

**A Deemed to be University
Tamaka, Kolar, Karnataka.**

**Declared under Section 3 of the UGC Act, 1956
vide MHRD, Government of India Notification No.F-9-
36/2006-U.3 (A) dated 25th May 2007**



Fee Refund Policy



SRI DEVARAJ URS ACADEMY OF HIGHER EDUCATION & RESEARCH

A DEEMED TO BE UNIVERSITY, (DECLARED UNDER SECTION 3 OF THE UGC ACT, 1956)

TAMAKA, KOLAR 563101, KARNATAKA, INDIA

Name of the Policy/ Guidelines	Fee Refund Policy	
Short Description	Policy and guidelines on welfare measures applicable to the Students of the Academy (SDUAHER) and its affiliated units.	
Scope	This policy is applicable to all Students of SDUAHER (Deemed to be University).	
Policy status	<input checked="" type="checkbox"/> Original <input type="checkbox"/> Revised	
Date of approval of Version 1		
Revision No.	0	
Brief description of last revision	Not Applicable	
Date of approval of current revision	Not Applicable	
Effective date		
Approving Authority	Board of Management	
Responsible Officer	Registrar	
Name of the Policy/ Guidelines	Policy and guidelines on welfare measures applicable to Students	
Details of Revision	Date of Revision	Approved by
	Not Applicable	Not Applicable

Fee Refund – MBBS Admissions

Time of Withdrawal	Fee Refund Amount
In case of re-allocation of seat to the candidates in subsequent round of UG Counseling	Tuition fee will be refunded after deducting a sum of Rs. 10000/-
In case of resignation/surrender where seats shall be re-allocated by MCC of DGHS	Tuition fee will be refunded after deducting a sum of Rs 10000/-
In case of resignation where seats shall not be re-allocated by MCC of DGHS	No refund. Entire 5 years course fee shall be paid.
Refund time Period	7 Working Days

The amount of fee to be deducted in case candidate resigns after counseling period/cutoff date:

Where any student discontinues from the MBBS course after admission for any reason, either on or after the cut-off date prescribed by the statutory and/or University authorities for admission to the first year of the course, or where the seat is rendered vacant without having any chance of being filled up with any other candidate, such students will have to remit the tuition fee and other applicable fees for the ‘entire/remaining duration of course period’.

Fee Refund - MD/MS/M.Ch Admissions

Time of Withdrawal	Fee Refund Amount
In case of re-allocation of seat to the candidates in subsequent round of PG Counseling	Tuition fee will be refunded after deducting a sum of Rs. 25,000/-
In case of resignation/surrender where seats shall be re-allocated by MCC of DGHS	Tuition fee will be refunded after deducting a sum of Rs 25,000/-
In case of resignation where seats shall not be re-allocated by MCC of DGHS	No refund. Entire 3 years course fee shall be paid.
Refund time Period	7 Working Days

The amount of fee to be deducted in case candidate resigns after counseling period/cutoff date:

Where any student discontinues from the MD/MS/M.Ch course after admission for any reason, either on or after the cut-off date prescribed by the statutory and/or University authorities for admission to the first year of the course, or where the seat is rendered vacant without having any chance of being filled up with any other candidate, such students will have to remit the tuition fee and other applicable fees for the 'entire/remaining duration of course period'.

Fee Refund – Allied and Healthcare Professions Admissions

If a student chooses to withdraw from the program of study in which he/she is enrolled, the following FIVE -tier system for the refund of fees remitted by the student shall be followed as per UGC guidelines for fee refund in case of withdrawal of admission from undergraduate, postgraduate, and research programs offered in the (Section 2 (f) of UGC Act), from a Deemed to be University (their affiliating domain and institutions) declared under Section 3 of the UGC Act.

SL No	Percentage of Fee Refund	In case of withdrawal of admission, the rules will be applicable for refund of fee
1.	100	In case a student decides to withdraw 15 days or more before the formally notified last date of admission. Not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5000, will be deducted as processing charges
2.	90	In case a student decides to withdraw less than 15 days before the formally notified last date of admission
3.	80	in case a student decides to withdraw within 15 days or less after the formally notified last date of admission
4.	50	In case a student decides to withdraw between 16 days and 30 days after the formally notified last date of admission.
5.	NIL	In case a student decides to withdraw after 30 days of the formally notified last date of admission.

Note: The Guideline of Refund of tuition fee also cover retention of original certificates at the time of admission. SDUAHER shall not ask students to submit original certificates at the time of admission. However, it shall physically verify the original certificates at the time of admission and return the same immediately. The self-attested certificates of students will be held valid and authentic. In case of any doubt on authenticity of the certificates SDUAHER can approach the concerned University or Board which issued the certificate but original certificate cannot be retained under any circumstance.

Sd/-
Registrar

