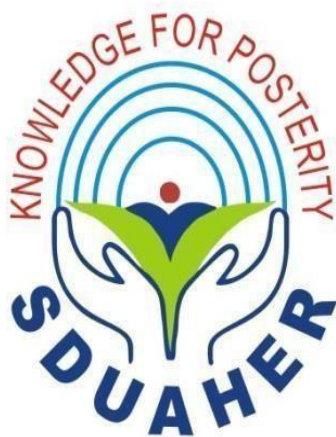


SRI DEVARAJ URS ACADEMY OF HIGHER EDUCATION AND RESEARCH

**A Deemed to be University Tamaka,
Kolar, Karnataka.**

**Declared under Section 3 of the UGC Act, 1956
vide MHRD, Government of India Notification
No.F-9-36/2006-U.3 (A) dated 25th May 2007**



INCENTIVE POLICY FOR RESEARCH PUBLICATION



SRI DEVARAJ URS ACADEMY OF HIGHER EDUCATION & RESEARCH

A DEEMED TO BE UNIVERSITY, (DECLARED UNDER SECTION 3 OF THE UGC ACT, 1956)

TAMAKA, KOLAR 563101, KARNATAKA, INDIA

Name of the Policy/ Guidelines	Incentive Policy for Research Publication	
Short Description	The primary objective of the proposed incentive policy is to motivate the faculty and student of SDUAHER, to undertake quality research and other research outputs.	
Scope	This policy is applicable for all faculty and students of Academy.	
Policy status	<input type="checkbox"/> Original <input checked="" type="checkbox"/> Revised	
Date of approval of Version 1	16 th October 2020	
Policy No.	SDUAHER/KLR/POLICY/026	
Brief description of last revision	Not Applicable	
Date of approval of current revision	23 rd April 2026	
Effective date	23 rd April 2026	
Approval Authority	Executive Council	
Responsible officer	Registrar	
Name of the Policy/ Guidelines	Incentive Policy for Research Publication	
Details of Revision	Date of Revision	Approved by
	18 th April 2024	Registrar
	23 rd April 2026	Registrar

POLICY ON INCENTIVES FOR RESEARCH PUBLICATION

Approved & Applicable from 23rd April 2026 onwards

1. OBJECTIVE

The primary objective of the incentive policy for research publication is to motivate the faculty members and students of Sri Devaraj Urs Academy of Higher Education & Research (SDUAHER), (a Deemed to be University), Tamaka, Kolar to undertake quality research and publish in reputed national and international journals.

2. SCOPE OF THE POLICY

This policy is applicable for all faculty members and students of the SDUAHER. The scope of the policy envisages:

- 2.1** To motivate the faculty and students to focus on quality research related activities, in addition to teaching, so as to publish research articles in reputed peer reviewed National and International journals with a good impact factor/quartile and indexed in Scopus, PubMed and Web of Science.
- 2.2** To pursue efforts to write books, book chapters, monographs etc., for publication by National and International publishers of repute.
- 2.3** To evince interest among the members of faculty and students so that they take efforts to establish collaborative research projects with their counterparts in reputed State, National and International Universities.
- 2.4** To encourage the faculty and students to submit proposals and secure funded research projects from various funding agencies in India and Abroad.
- 2.5** To encourage creative thinking among the faculty and students, so that they make original contributions by way of products, process etc., and obtain patents, copy rights, clinical trials, research consultancy, etc.
- 2.6** To encourage the faculty and students to publish in in-house scientific journal “**Journal of Clinical and Biomedical Sciences**”.

3. DETAILS OF THE POLICY

- 3.1** Research incentive will be considered bi-monthly (end of February, April, June, August, October and December).

- 3.2 It is mandatory to have SDUAHER affiliation in publication/book/book chapter/monographs/patent/copyright/externally funded research project including paper/ Oral Presentation presented/ invited talk in state, national and international conferences. Poster presentation of Original research work is considered for incentives to attend the Conference/Event (TA & DA). Poster presentation of case reports or case series will not be considered for allowances.
- 3.3 There is no upper limit for incentives received by individuals.
- 3.4 Research paper published in indexed (PubMed, Scopus and Web of Science) journals only will be considered for incentive.
- 3.5 Faculty and students who have left the institute are not eligible to claim the incentives. Post Graduates, PhD students and Senior resident considered for publication incentives. Senior resident who has completed their post graduation from SDUAHER should publish their dissertation work and is mandatory for relieving.
- 3.6 The Publications done with other Institutes having MOU and collaborative projects will be considered for incentives. The work done outside the institute (given credit to our institute/ Academy) without MOU or collaborative project, incentive shall be given based on the quartiles and impact factor of the journal and the incentive will be 20% of the actual incentive amount to the contributing author/s with prior approval case by case.
- 3.7 All publications (Original Articles, and Case Series) should have ethical clearance (Except Review articles) to claim the incentives, the number and order of authors mentioned in ethics clearance certificate for start of the study should be same in Ethics Clearance certificate for publications and presentation. Any disparity found will not be considered for Incentive.
- 3.8 Book and book chapters including review articles are considered for incentives.
Research Publication Means: Original research article, review article, short communication, case series, Text Books, reference Books or Chapters in them and also others (will be reviewed by the core team of the R&D).
- 3.9 Final decision will be taken by the Research Publication Board members to consider the publications for incentives as per the Publication Incentive Board Notification issued by the office of the Registrar.
- 3.10 Any disputes/ grievances regarding the publications/ incentives shall be subjected to Publication Grievance Board consisting of 7 members excluding the Chairman. The Chairman of the Publication Grievance Board shall be the Senior Professor on rotation basis once in 2 years along with other 6 members committee, total a 7 members committee.

In case voting is required for decision making, then Chairman of the committee will exercise his/her vote before finalizing. Further in case any dispute unresolved, Hon'ble Vice-Chancellor decision shall be final.

3.11 The review article, editorials, & original articles of the Journal of Clinical & Biomedical Sciences will be considered for incentive

3.12 The incentive amount can be revised once in 3 years with an increase of 10%.

3.13 If any of the authors have left the institute or any of the authors is from outside the institute, the percentage of incentive allotted accordingly will be retained with the Academy. This point will be applicable for all the sections mentioned under the policy

4. DETAILS OF THE INCENTIVES

4.1 Research Publication:

4.1.1 For Each research publication, Incentives shall be awarded based on the quality of the journal.

4.1.2 For a Single Author Publication, 100% of the publication incentive will go to the author.

4.1.3 Where the primary author and corresponding author are the same individual, 60% of the total incentive amount shall be awarded to that author and the remaining 40% shall go to the second author (if only 1) or be distributed equally among the other eligible authors (if more than 1).

4.1.4 If there are three authors (first, corresponding and third author) the amount sanctioned will be divided 35%, 35% and 30% respectively.

4.1.5 In cases where a separate corresponding author is designated, 30% shall be awarded to the primary author and 30% to the corresponding author. The remaining 40% shall be distributed equally among the other eligible authors (more than 1).

4.1.6 If there are two authors where 1 is the primary author and the other is the corresponding author, the amount sanctioned will be divided between the two authors (50% each) accordingly.

4.1.7 All publications before submitting to any journal for publication has to be channeled through the corresponding author, respective Department HoDs and with the issue of Ethics Clearance certificate from CEC cell. Ethics clearance certificate for start of study holds good for presentation and publication. The channeling authorities shall maintain strict confidentiality till the article is published.

4.1.8 First/Corresponding author preferably should submit articles in subject specific, association journals before submitting to broad specialty and non- association journals.

4.1.9 APC charges and incentive for publication will be paid by the Academy as mentioned in the table of this policy. APC charges shall be approved only for research work carried out within the Academy. Prior approval from the Academy must be obtained by the respective author before payment of APC charges to the journal.

4.1.10 If corresponding author or any author has paid the APC charges, the details can be submitted while sending the article for incentives with all the required documents for distribution of incentives.

4.1.11 The corresponding author has to ensure the below points before sending the article for incentive.

- a) A copy of CEC/IAEC for start of study/ publication/ presentation in conferences, is obtained.
- b) Copy of the published article (Full text).
- c) Corresponding author/ Principal Investigator has to submit Journal details including indexation (Scopus, PubMed and Web of Science), quartiles and impact factor.

4.2 Book/ Book Chapter/ Monograph

The e-book and hard copy books are considered for research incentive. The pocket books or booklets are not considered for research incentive.

4.2.1 For each Book (Reference or Text) authored/edited singly or jointly and published by International Publisher (Example: McGraw Hills, Tayler Francis, Springer, Elsevier, CBS Publisher etc. or Apex bodies/Societies with ISBN (International Standard Book Number), the Authors/Editors will be given one time incentive maximum of Rs. 25,000/- (Disbursement of amount is equal among authors/Editors).

4.2.2 For each Book (Reference or Text) authored/edited singly or jointly and published by SDUAHER/ National Publisher (Example: McGraw Hills India, JP publisher, Springer India, Elsevier India, CBS Publisher etc. with ISBN, the Authors/Editors will be given incentive maximum of Rs. 15,000/- (Amount disbursement is equal among authors/editors).

4.2.3 For each Book (Reference or Text) authored/edited singly or jointly and published by Local/Regional Publisher with ISBN, the Authors/Editors will be given incentive maximum of Rs. 10,000/- (Amount disbursement is equal among authors/Editors).

4.2.4 Publication of Chapter in a book (International/ National/ Local) will be given incentive maximum of Rs. 10,000/- (Amount disbursement is equal among authors).

4.3 Incentive for sanctioned international/national projects

International/ National Project/s funded by Government &/or private outside agencies

4.3.1 Of the total overhead funding received, 20% shall be allocated as an incentive to the investigators. The remaining 80% can be used for expenditure incurred towards conduct of the research project, including chemicals, reagents, kits, disposables, and related consumables. In cases where the expenditure towards such expenses exceeds sanctioned amount, the excess expenditure shall be adjusted against the 20% incentive amount reserved for the investigators.

4.3.2 Principal Investigator (PI) and Co- Principal Investigator/s (Co-PI) together will be eligible to claim in the ratio of 60:40 of the allocated investigator incentive (20% of overhead amount)

4.3.3 In continuation with the previous clause, if more than two Co-PI, the 40% allocated for Co-PI will be shared equally among all the Co-PIs.

4.4 Patent granted

The processing charges for the patents shall be given by the academy.

The incentive maximum of Rs. 50,000/- for International (Rs.25000 for Patent publication and Rs.25000 for grant of Patent) and maximum of Rs. 30,000/- for Indian Patent (Rs.15000 for Patent publication and Rs.15000 for grant of Patent) will be given. The distribution of incentive among the authors will be as mentioned in 4.1.

4.5 Copyright

The processing charges for the Copyrights shall be given by the academy.

The incentive maximum of Rs. 10,000/- for each copyright will be given. The distribution of incentive among the authors will be as mentioned in 4.1.

4.6 Financial support for presenting paper in conference/ seminars/ symposium/ workshop/ FDP/ CME etc.

4.6.1 Special Casual Leave, Travelling Allowance (TA) and Dearness Allowance (DA) will be granted for Professors, Associate Professors, Assistant Professors and Senior Residents presenting papers (Oral presentation) which has ethical clearance certificate (Expect for invited talks) and prior approval from the Registrar through the Director R&D.

4.6.2 The Travelling Allowance for Professors and Associate Professors shall be to & fro flight charges (Economy Class) from the nearest airport of the Institution to venue and back. From airport to venue and back the faculty presenting the paper can travel by Two tier A/c train or by nearest road at the rate of Rs. 15/- per km. Dearness Allowance can be Rs. 5000/- per day inclusive of food for Class A cities, Rs. 3000/- per day inclusive of food for Class B cities. However, the faculty has to submit a valid bill/ receipt for consideration of reimbursement.

4.6.3 Assistant Professor and Senior Residents presenting the paper shall be eligible for to & fro two tier A/c train from the Institution to venue and back. From the railway station to venue and back, the faculty presenting can travel by road at the rate of Rs. 15/- per km. Dearness Allowance can be Rs. 3000/- per day inclusive of food for Class A cities, Rs. 2000/- per day inclusive of food for Class B cities. However, the faculty has to submit a valid bill/ receipt for consideration of reimbursement. In case of International Travel, flight charges to & fro in economy class will be considered for reimbursement.

4.6.4 For the faculty attending any conference (State, National, and International) as resource person, the financial support as TA, DA and registration of the conference will be approved only after submitting “No claim” certificate from the organizing committee of the respective conference.

4.6.5 PhD scholars are eligible for financial Support for presenting oral paper in conference/CMEs of the original work of their thesis limited to amount mentioned on Clause (4.6.3)

4.6.6 Under graduates and postgraduates are not eligible for financial support for presenting paper in conference/ CMEs.

NOTE:

1. Faculty, Senior Residents and Ph.D. students can claim and avail for one international, one National, and one state level conference per year and Special Casual Leaves are applicable, 7 days for International conferences held abroad, 5 days for National and International conferences held within India and 4 days for State conferences inclusive of travel and event days.
2. The claim shall not exceed more than Rs. 2,00,000/- for International conference outside India, not exceeding Rs. 30,000/- for International and National conference held within India and not exceeding Rs. 20,000/- for state conference inclusive of registration fee

+TA+DA.

3. Realization of claim only after submission of valid proof.
4. In case 1st prize is awarded for oral presentation/ poster presentation in the International/ National conference of subject specific and association then an additional incentive of Rs. 5,000/- with a commendation certificate shall be awarded by the Academy.

4.7 Commendation certificate and Incentive for outstanding achievement in research

An incentive of Rs.5000/- will be issued for outstanding achievement in research recognized by reputed organizations (Govt. and non-Govt. Organizations) for the following

- i. Awards
- ii. Fellowships
- iii. Orations in State/ National/ International conferences (one incentive for one conference)
- iv. One commendation certificate will be given for multiple achievements received in one state, national and international event.
- v. For Certification courses conducted by reputed national and international agencies, only commendation certificate will be issued without cash incentive.
- vi. Only faculty are eligible for incentive under the clause 4.7.

4.8 Incentive for Scientific article published in JCBS

As per the resolution done in one of the JCBS meeting, incentives are provided for editorials, Review Article, Original article and case reports. The Incentives shall be Rs.10000/- for Original article, Rs. 5000/- for review article/editorial/case series and Rs. 3000/- for case reports. The distribution of incentive among the authors will be as mentioned in 4.1.

4.9 Incentive for completing Ph.D degree

To encourage faculty members to pursue Ph.D. programmes within the Academy, an additional increment of ₹5,000 per month shall be granted upon successful completion of the Ph.D. programme offered by SDUAHER.

4.10 Guidelines for intramural funded projects for faculty.

4.10.1 Each Faculty can have maximum of two intramural funded project as PI.

4.10.2 The maximum ceiling amount for each research project for the faculty will be Rs.5.0 Lakhs. However, if the Research project is of high quality, the amount sanctioned can be up to

Rs.10.0 Lakhs, which needs to be approved by a committee having an external subject expert, constituted by office of the Registrar.

4.10.3 The intramural funded project will be approved and sanctioned to the PI following an agreement consisting of

4.10.3a) All the proposals regarding the intramural funded projects should mention minimum of one co-investigator from the same department as principle investigator. The co-investigator should take over the research project forward if principle investigator leaves the institute for any reason.

4.10.3b) The timeline for the completion of the project has to be defined by the PI before accepting the approval of the project. (Gantt Chart).

4.10.3c) The Submission of utilization certificate along with progress report twice in a year (5th February and 5th August every year).

4.10.3d) Following completion of the project, it has to be presented in a conference and published in indexed journal, the copy of which has to be submitted to the R&D Cell, SDUAHER.

4.10.3e) If the faculty is leaving the institute and the research project is incomplete, the PI has to return the amount spent for the project or hand over the same to the co- investigator of the project with all the complete data collected.

4.10.3f) If the PI needs further extension of time beyond the timeline, maximum of one year can be approved, provided the PI requests the same one month prior to the completion of the timeline.

4.11. Incentive for PhD thesis work

4.11.1. Full time Ph.D Scholars, selected and recommended by Doctoral Advisory Committee, Director of academics and Ph. D coordinator will be considered for intramural funding.

4.11.2. A maximum intramural grant of up to ₹3.0 lakhs may be sanctioned for Ph.D. thesis work towards consumables such as kits, reagents, and related materials. The actual amount sanctioned for each candidate (henceforth termed as ‘Sanctioned Amount’) shall be determined based on the scope and requirements of the research project, subject to a maximum limit of ₹3.0 lakhs.

4.11.3. Initially, up to 70% of the sanctioned amount may be utilized for expenses related to conduct of the study, and the corresponding expenditure shall be deducted from the total sanctioned amount till the limit is reached (70%).

4.11.4. Any expenditure incurred beyond the initial 70% of the sanctioned amount shall be temporarily borne by the student. Reimbursement of the remaining 30% of the sanctioned amount shall be considered only after verification of expenses, presentation of the research findings at a conference, and publication in an indexed journal. Copies of the conference presentation and published article must be submitted to the Office of Research and Development (R&D).

4.11.5. The responsibility for the acceptance of Ph.D intramural fund lies on the supervisor of the Ph.D Scholar. Similar agreement as intramural funded project for the faculty has to be signed by the supervisor of the Ph. D Scholar. If there is change in supervisor after the approval and sanction of PhD intramural fund, the new supervisor should sign the agreement.

4.12. Financial support for undergraduate research projects

4.12.1 For under graduate students who had applied for ICMR – STS project and was not approved by ICMR, can be considered for the financial support to conduct research by sanctioning the fund up to maximum of Rs. 50,000/-.

4.12.2. The same has to be recommended by student research committee of the Institute.

4.12.3. However, the amount will be released only after completing the project and article accepted for publication in indexed journal. All the bills of the utilized reagents / consumables / others should be submitted for the release of the sanctioned amount.

4.12.4. The guide or the supervisor has to monitor the candidate and are responsible for completion of the project and publication of the article.

4.13. Period of publications considered for incentive

4.13.1. All the publication incentive and APC charges will be sanctioned only for the recent published articles (within six months from date of publication board meeting only).

4.13.2. All other incentives as per the policy will be approved if the details are submitted to the office of R & D within six months of the activity.

GUIDELINES FOR CALCULATION OF INCENTIVE FOR SCIENTIFIC ARTICLE PUBLICATION

1. Considered only if affiliation is given to Sri Devaraj Urs Academy of Higher Education & Research/SDUAHER
2. Submission of CEC/ IAEC certificate for start of study and publication without any discrepancy either in the title (unless otherwise specified by the journal, corresponding author to submit proof of evidence)/ author series/ addition and deletion etc.
3. For Publication (Original Article/Review article/ Case Series): Paper published in journals with no impact factor according to Journal citation report or Thomson Reuters or Scimago indexed with Scopus/ web of Science/ PubMed will be considered.
4. For publication with Impact Factor (Impact Factor according to only Thomson Reuters indexing agency) is considered for publication incentive.
5. For publication with quartiles (quartiles according to Scimago indexing agency) is considered for publication incentive.
6. Publication in predatory journals (Beall's list or UGC Negative list) are not eligible for incentives.

Journal types		Amount in Rupees (Rs.)
Journal of Clinical and Biomedical Sciences, SDUAHER		Original article (Rs. 10,000/-), review / editorial / case series (Rs.5,000/-) and case study (Rs. 3000/-)
Indexed in WOS and PubMed	(without Impact factor)	Rs. 25,000/-
	0.01-1.5	Rs. 50,000/-
1.6 – 2.5	Q4 Scopus	Rs. 75,000/-
2.6 – 5.0	Q3 Scopus	Rs. 1,00,000/-
5.1 – 7.5	Q2 Scopus	Rs. 1,50,000/-
7.6 – 10	Q1 Scopus	Rs. 2,00,000/-
More than 10 and Q1 Scopus		Rs. 2,50,000/-

7. Article Processing Charges

- ❖ APC for Original Article publications: Only for Q1, Q2 and Q3 journals
- ❖ APC for Original Article publications: Indexed in SCOPUS, WOS and PubMed with IF ≥ 3.0
- APC for Review Articles, Case series and Case studies Only for Q1 and Q2 journals (only

for work done at SDUAHER)

8. Incentives for Review Articles

- ❖ 50 % of the incentives of Original Article publications: Only for Q1 and Q2 journals if it is done at SDUAHER.
- ❖ 20% if it is in collaboration.

9. Incentive for books / chapters

Books / Chapter

Book with ISBN (International Publisher)	Rs. 25,000/-
Book with ISBN (National Publisher)	Rs. 15,000/-
Book with ISBN (Local/ Regional Publisher)	Rs. 10,000/-
Publication of Chapter in a book (International/ National/ Local)	Rs. 10,000/-

10. Incentive disbursement for Research paper /Review/Case Series /Book/ Book chapter/ Monograph/Patent/ copyright amongst authors.

Number of authors	Distribution of incentives
Single authored (presently working faculty)	100%
Multiple authors	The distribution of incentive for published articles, patent and copyright among the authors will be as mentioned in 4.1. For book/ book chapter/ monograph the Distribution will be equal among authors.



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