



**SRI DEVARAJ URS ACADEMY OF
HIGHER EDUCATION & RESEARCH
KOLAR - 563 103**

Format No.	ENG03
Issue No.	01
Revision	00
Date	01-11-2005

INFRASTRUCTURE PROJECT MAINTENANCE AND ALLIED SERVICES(IPMAS)

No:SDUAHER/KLR/IPMAS/147/2024-25

Dated: 07.12.2024

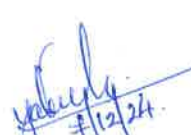
CIRCULAR

The Infrastructure and Maintenance committee meeting is scheduled on 07.12.2024 at 11:30 am in the university council hall under the chairmanship of the Chief Administrative officer, Sri Devaraj urs academy of higher education and research, Tamaka, Kolar.

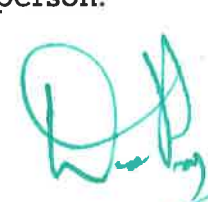
All the committee members are requested to attend the meeting.

AGENDA OF THE MEETING

- 1) Manpower requirement for the department of IPMAS.
- 2) The hostel student's accommodation for UG women.
- 3) Any other matter with the permission of the chairperson.


General Manager
IPMAS

General Manager
Infrastructure, Projects
Maintenance & Allied Services
SDUAHER, Tamaka, Kolar-563103


Chief Administrative officer
SDUAHER

Chief Administrative Officer
Sri Devaraj Urs Academy of Higher
Education and Research
Tamaka, Kolar-563103

Copy to:

- 1) The PA to Vice Chancellor, SDUAHER for kind information.
- 2) All the Infrastructure and Maintenance committee members.
- 3) Office copy.



SRI DEVARAJ URS ACADEMY OF HIGHER EDUCATION AND RESEARCH

(A Deemed to be University declared under Section 3 of UGC Act 1956)

Comprising Sri Devaraj Urs Medical College

[Constituent unit of Sri Devaraj Urs Educational Trust for Backward Classes (Regd.)]

TAMAKA, KOLAR-563 103, KARNATAKA, INDIA

Ph: 918152-243003, +91 9448395232, Fax : +918152 - 243008 E-mail - registrar@sduaher.ac.in / office@sduaher.ac.in. Website: www.sduaher.ac.in

MINUTES OF THE MEETING

The proceedings of the **1st Infrastructure and Maintenance committee meeting** held on 07.12.2024 at 11.30 am under the chairmanship of Dr. D.V.L.N.Prasad, Chief Administrative Officer in council hall of the academy.

Members present

1. Dr. D.V.L.N.Prasad, Chief Administrative Officer, SDUAHER, Chairman
2. Dr. Krishnappa J, Medical Superintendent, RLJH &RC
3. Dr. Arvind Natarajan, Dean, FAH&BS, SDUAHER.
4. Dr. Ashok Kumar B S, Principal, RLJCOP.
5. Dr. Lavanya Subhashini, Vice Principal, Nursing college.
6. Dr. Senthil Kumar E, Prof & HOD Physiotherapy.
7. Mr. Rajaraman, Finance Officer, SDUAHER
8. Mr. Venkatesha R. Joshi, Head, I.T, SDUAHER
9. Dr. Ajay Kumar TS, Warden, Men's Hostel, SDUAHER
10. Mr. Kishore Raj, Purchase Officer, I/c H R & IT Department, SDUAHER
11. Dr. Usha M, Deputy warden, Women's Hostel.
12. Mr. Kantharaju.P, Asst. Electrical Engineer, SDUAHER.
13. Mr. Siddappa N, Asst, Engineer, SDUAHER.
14. Mr. Mohammed Shoaib Khan, Asst. Engineer, SDUAHER
15. Mr. Divakar Aradhya R, Asst. Engineer, SDUAHER
16. Mr. A. Yateesh, General Manager IPM &AS, SDUAHER.

PROCEEDINGS

Greetings by Dr. D.V.L.N.Prasad, Chief Administrative Officer, the Chairman of the committee.

The Chairman greeted and welcomed all the committee members and described the main purpose of formulating this committee.

The Member secretary stated the objective of this committee:-

- a) To provide better and sufficient infrastructure in the campus in terms of space and better facilities.
- b) To provide quality maintenance services both preventive and corrective.



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In regards to the 2nd objective, SOP's are very much available without the required men resources.

The Member secretary and the team members had prepared the following agenda in correlation with the above objective and the same was placed in the committee for discussion and plan action accordingly.

1. Agenda 01 – Manpower for IPMAS.

After the needs analysis, it was presented to the committee the existing no. of staff and required no. of staff to provide quality services as stated in the above objective. The Member secretary presented to the committee, the staff requirement vs the availability. The requirements were explained with logical reasoning and done optimally considering mainly the maintenance aspects. Engineers for the Projects and maintenance shall be considered in the next meeting ie on 14th of December 2024.

The Chairman of the committee assured to recruit at least 50% of the manpower requested by IPMAS in respect to the cadres mentioned within a period of one week to 10 days. The member secretary requested the chairman of the committee to include the IPMAS member/members during appointment process. The request was considered by the Chairman and the same was conveyed to the HR authority to include IPMAS during the recruitment process.

Agenda 02 – Accommodation for student women's hostel – Reg

The assistant warden, Ladies Hostel stated that the UG accommodation for the current year is sufficient. PG students for the academic year 2024-25, shall be around 80 students. They would be reporting on 20th December 2024.

The IPMAS team explained the plan of action to meet the above requirement in the three bed doctor quarters, nurse's quarters and the guest rooms which shall be ready to accommodate the above requirement.

However, the same shall be discussed with the Ladies Hostel warden on Monday.

Dr. Ajay Kumar T.S, warden men's hostel opined that the PG accommodation for the academic year 2024-25 shall be met but the concern is to provide 70 single bed accommodation having pantry facility



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for senior resident doctors which is a mandatory and the same was acknowledged by the Medical Superintendent, RLJH.

IPMAS's team members assured that the accommodation for the senior residents can be provided in the apartments that is under construction in MLCP.

The member secretary opined to have exclusive sub committees which can be termed as Technical committees to address issues especially for the Accommodation of students and the Hospital and Academic blocks with the respective authorities preferably on Saturdays only so that the work schedules on the remaining working days are not affected.

The Chairman of the committee was in agreement with the above opinion and suggested to include the respective contractors also in the Technical committees as members so that there shall be effectiveness in the execution of work and timely delivery of services with target dates of completion. All the members too voiced the same.

The Member secretary shall notify the Technical committee at the earliest and present the same to the Main committee which in turn recommend to the Management for approval of the same.

2. Other discussions held with the permission of the chair.

Nurses Hostel accommodation.

The Vice-Principal of Nursing college placed the requirement of additional rooms required for nurses student hostel. Also, additional infrastructure required for Nursing college like class rooms and Library.

The IPMAS team stated that the requirements shall be addressed in the Technical committee and the same shall be presented to the main committee.

Establishing Law and Ayurveda colleges.

The CAO scheduled a meeting on 14th December 2024 to discuss regarding the establishment of Ayurveda college and Law college at the campus. The members shall be only those concerned to this agenda. The



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IPMAS team is informed to study the requirements for the establishment of the above institutes along with the concerned before 14th of December 2024.

Frequency of meeting Infrastructure and Maintenance committee.

Once a month preferably on first Saturdays. Technical committees shall meet on second and 4th Saturdays.

Member secretary

General Manager

Infrastructure, Projects

Maintenance & Allied Services

SDUAHER, Tamaka, Kolar-563103

Chairman- IPMAS committee

SDUAHER

Chief Administrative Officer

Sri Devaraj Urs Academy of Higher

Education and Research

Tamaka, Kolar-563103

Copy to:

1. The Chancellor, SDUAHER for kind information.
2. The PA to Vice Chancellor, SDUAHER for kind information.
3. Mr. Rajesh N Jagdale, Trustee, SDUET.
4. All the committee members.
5. Office copy.

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**Action Taken Report on the 1st Infrastructure and Maintenance
Committee Meeting held on 07.12.2024**

S.N	Agenda	Action taken
1.	Agenda-1 Manpower for IPMAS	The Chairman of the committee assured to recruit 50% of manpower requested by IPMAS. Accordingly, the HR department had recruited 03 staff (2 plumbers & 1 Asst. carpenter) out of 22 staff requested Balance to be recruited.
2.	Agenda-2 Accommodation for Student Women's Hostel	The Assistant warden stated that shortage of accommodation for Women's Hostel, in this regard the IPMAS team explained plan of action below. • The 16 rooms in PG Men's Hostel allotted to Women's Hostel to accommodate students • The 06 flats in Nurses Quarters 'D' Block is newly renovated & ready for allotment • The 04 number three bedded quarters taken for renovation out of which 2 flats are expected to be complete within 11.01.2025 and remaining 2 flats by end of January
3.	Agenda - 3 Nurses Hostel accommodation	Construction of additional 4 th floor over the existing hostel of G+3. Area available or construction 22000 sft. Approx Number of rooms can be constructed is 34. Planning in progress. Will be taken up in year 2025-2026
4.	Agenda-4 Establishment of Law college	For establishment of law college, the lower ground, ground and first floor in the under-construction AHS block are allocated.
5.	Agenda – 5 Establishment of Ayurvedic college	Shall be planned after receiving the approval and requirements from the academy.

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INFRASTRUCTURE PROJECT MAINTENANCE AND ALLIED SERVICES(IPMAS)

No:SDUAHER/KLR/IPMAS/ /2024-25

Dated: 11.02.2025

CIRCULAR

The Infrastructure and Maintenance committee meeting is scheduled on 12.02.2025 at 02:30 pm in the university council hall under the chairmanship of the Chief Administrative officer, Sri Devaraj urs academy of higher education and research, Tamaka, Kolar.

All the committee members are requested to attend the meeting.

AGENDA OF THE MEETING

- 1) Action taken report of the 2nd Meeting.
- 2) Infrastructure and maintenance works in R.L Jalappa hospital and research centre.
- 3) Maintenance related works of R.L Jalappa college of nursing.
- 4) Any other matter with the permission of the chairperson.


General Manager
IPMAS

General Manager
Infrastructure, Projects
Maintenance & Allied Services
SDUAHER, Tamaka, Kolar-563103



Chief Administrative officer
SDUAHER
Sri Devaraj Urs Academy of Higher
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Tamaka, Kolar-563103

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MINUTES OF MEETING

The Proceedings of the 3rd Infrastructure and Maintenance Committee Meeting held on 12th Feb 2025 at 2.00 PM under the chairmanship of Dr. D.V.L.N Prasad, Chief Administrative Officer in Council hall of the Academy.

Members present

1. Dr.D.V.L.N Prasad CAO, SDUAHER. Chairman.
2. Dr.Prabakar K Principal, SDUMC.
3. Dr. Krishnappa J, Medical Superintendent, RLJH&RC
4. Dr. Arvind Natarajan, Dean, FAH&BS, SDAUHER.
5. Mr. Rajaraman, Finance Officer, SDUAHER.
6. Mr. Venkatesha R.Joshi, Head, IT, SDUAHER.
7. Dr. Ajay Kumar T.S, Warden, Men's Hostel, SDUAHER.
8. Dr. Deepika Kenkere, Warden, Women's Hostel, SDUAHER.
9. Mr. Kishore Raj, Purchase Officer, SDUAHER.
10. Mr. Siddappa N, Asst. Engineer, SDUAHER.
11. Mr. Mohamed Shoaib Khan, Asst. Engineer, SDUAHER.
12. Mr.Divakar Aradhya R, Asst. Engineer, SDUAHER.
13. Mr. A. Yateesh, General Manager, IPMAS, SDUAHER.

PROCEEDINGS

Greetings by Dr. D.V.L.N.Prasad, Chief Administrative Officer, the Chairman of the committee.

The Chairman greeted and welcomed all the committee members and described the main purpose of formulating this committee.

The Member secretary stated the objective of this committee:-

- a) He requested the Asst. Engineers to give an update regarding their plan of action taken, below



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S.N	Agenda	Action taken	Status
1.	Agenda-1 Manpower for IPMAS	The Chairman of the committee assured to recruit 50% of manpower requested by IPMAS. Accordingly, the HR department had recruited 03 staff (2 plumbers & 1 Asst. carpenter) out of 22 staff requested Balance to be recruited.	The 01 FDA appointed to the Engineering section
2.	Agenda-2 Infrastructure requirement for R.L Jalappa college of Physiotherapy	For establishment of Physiotherapy College, a place over terrace floor (4 th floor) of OPD & OT block has been identified. The infrastructures requirements have been discussed with the architect, the planning is initiated. Dr.Prabhakar, Principal opined to utilise the existing class rooms & examination halls	Planning has been completed and to be discussed with Dr.Prabhakar, Principal
3.	Agenda-3 Infrastructure requirement for Clinical Nutrition & Dietetics	For establishment of B.Sc. (Honors) program in Food Science and Technology a place over terrace floor (2 nd floor) of CND block has been identified the plan considering infrastructures requirements such as chemistry lab 71Sqm, 2 lecture halls 45Sqm and 25Sqm, HOD & staff room 30Sqm has been prepared with consultation the CND HOD and same has been forwarded for approval on Dated:19.12.2024.	Approval has been accorded by the academy, the structural requirement for roof truss the planning in progress



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4.	Agenda - 4 Infrastructure requirement for Speech Pathology & Audiology	For establishment of Bachelor of Science in Audiology and Speech-Language Pathology Approximate Area required - 10,000sft	To utilise the ground floor/terrace floor which is going to be constructed adjacent to college building
5.	Agenda-5 Infrastructure facilities for accommodation of students for increased seats in FAH&BS. (For academic year 2025-26)	Accommodation requirements for UG considering intake upto 250, PG and AHS programmes and other courses upto academic year 2030, has been discussed in the meeting	Has been discussed with the warden

After the above ATR presentation the members discussed on the agenda specified for 12.02.2025 as below,

S.N	Agenda	Discussion
1.	Agenda-1 Infrastructure & maintenance works in R.L Jalappa Hospital and Research Centre	Pending civil works and other facilities in RLJH & RC such as civil work in OPD, OT and ward block
2.	Agenda-2 Maintenance related works of R.L Jalappa College of Nursing	Pending civil works and other new infrastructure facilities for Nursing college


Chairman- IPMAS committee
SDUAHER

Chief Administrative Officer
Sri Devaraj Urs Academy of Higher
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Tamaka, Kolar-563103

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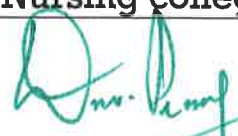
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Action Taken Report on the 3rd Infrastructure and Maintenance Committee Meeting held on 12/02/2025

S. N	Agenda	Discussion	Action Taken
1.	Agenda-1 Manpower for IPMAS	The Chairman of the committee assured to recruit 50% of manpower requested by IPMAS. Accordingly, the HR department had recruited 03 staff (2 plumbers & 1 Asst. carpenter) out of 22 staff requested Balance to be recruited.	The 01 FDA appointed to the Engineering section
2.	Agenda-2 Infrastructure & maintenance works in R.L Jalappa Hospital and Research Centre	Pending civil works and other facilities in RLJH & RC such as civil work in OPD, OT and ward block.	Works has been initiated and in progress. A Maintenance Engineer exclusive for Hospital buildings has been appointed.
3.	Agenda-3 Maintenance related works of R.L Jalappa College of Nursing	Pending civil works and other new infrastructure facilities for Nursing college	Works has been initiated and in progress will be completed by the month of May. For Additional Infrastructure facilities with Class rooms of seating capacity 200 students. In the under construction building of Cancer Centre 3 floors can be utilized for the Nursing college.


Chairman- IPMAS committee
Chief Administrative Officer
SDUAHER
Sri Devaraj Urs Academy of Higher
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KOLAR - 563 103**

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INFRASTRUCTURE PROJECT MAINTENANCE AND ALLIED SERVICES (IPMAS)

No:SDUAHER/KLR/IPMAS/483 /2025-26

Dated: 28.07.2025

CIRCULAR

The Infrastructure and Maintenance committee meeting is scheduled on 31.07.2025 at 02:30 pm in the university council hall under the chairmanship of the Chief Administrative officer, Sri Devaraj urs academy of higher education and research, Tamaka, Kolar.

All the committee members are requested to attend the meeting.

AGENDA OF THE MEETING

1. Action taken report of the 5th Meeting.
2. Update on present programs of projects and renovations
3. Any other matter with the permission of the chairperson.


28/7/2025
General Manager
IPMAS

General Manager
Infrastructure, Projects
Maintenance & Allied Services
SDUAHER, Tamaka, Kolar-563103


no. Dmy
28/07/2025
Chief Administrative officer
SDUAHER
Chief Administrative Officer
Sri Devaraj Urs Academy of Higher
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Tamaka, Kolar-563103

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MINUTES OF MEETING

The Proceedings of the 5th Infrastructure and Maintenance Committee Meeting held on 5th June 2025 at 2.30 PM under the chairmanship of Dr. D.V.L.N Prasad, Chief Administrative Officer in Council hall of the Academy.

Members present

1. Dr.D.V.L.N Prasad CAO, SDUAHER. Chairman.
2. Dr.Prabakar K Principal, SDUMC.
3. Dr. Vinutha Shankar, Vice Principal, SDUMC
4. Dr. Arvind Natarajan, Dean, FAH&BS, SDAUHER.
5. Dr. G. Vijayalakshmi, Principal, SDUCON
6. Mr. Muniswamy, Head, IT, SDUAHER.
7. Dr. Deepika Kenkere, Warden, Women's Hostel, SDUAHER.
8. Mr. Siddappa N, Asst. Engineer, SDUAHER.
9. Mr. Mohamed Shoaib Khan, Asst. Engineer, SDUAHER.
10. Mr.Divakar Aradhya R, Asst. Engineer, SDUAHER.
11. Mr. Sivaraman, Maintenance Engineer, RLJHRC
12. Mr. A. Yateesh, General Manager, IPMAS, SDUAHER.

PROCEEDINGS

Greetings by Dr. D.V.L.N.Prasad, Chief Administrative Officer, the Chairman of the committee.

The Chairman greeted and welcomed all the committee members and described the main purpose of formulating this committee.

The Member secretary stated the objective of this committee:-

- a) He requested the Asst. Engineers to give an update regarding their plan of action taken, below



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Agenda	Action Taken	Status
Agenda-1 Construction of University Building	Ongoing works in ground, first & second floor	Pending works in ground, first & second floors are initiated will be completed within 30/08/2025. The furniture's will be arriving 50 days from the date of payment
Agenda-2 Construction of cancer centre	Ongoing works in ground floor for installation of machine	Ground floor BUNKER civil work completed and penesia started installing the machine
Agenda-3 Construction of Gallery lecture	foundation works in progress	Completion of two floors with two lecture halls by 30/09/2025
Agenda-4 Construction of UG women's hostel	Ongoing works in ground floor	Completion of two floors (33 rooms) by 30/09/2025
Agenda-5 Construction of Multi Level car Parking	Ongoing works in first & second floor	First and second floor Staff Quarters 16 Flats will be handed over by 30/09/2025
Agenda-6 Construction of AHS college building	Ongoing works in first & second floor	First floor completed & 1 second floor will be handed over by July-2025
Agenda-7 Construction of Purified water generation system - (RO plant)	Ongoing works in Ro plant	RO Plant and AHS Dormitory for 160 Students will be completed by 06/04/2026
Agenda-8 Construction of Emergency & technician quarters	Ongoing works in 3 rd floor over existing quarters	Third floor over emergency quarters will be completed by Sep-2025
Agenda-9 Manpower for IPMAS	The Chairman of the committee assured to recruit 50% of manpower will be recruited.	The 01 FDA appointed to the Engineering section



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After the above ATR presentation the members discussed on the agenda specified for 05.06.2025 as below,

S.N	Agenda	Discussion
1.	Agenda-1 Maintenance related works in Sri Devraj Urs College of Nursing	Pending civil, electrical, IT works and other facilities for Nursing college will be initiated
2.	Agenda-2 Maintenance related works in FAH&BS	Pending electrical work has been completed. And shift new chairs from incubation centre.
3.	Agenda-3 Maintenance related works in Sri Devraj Urs Medical College	Pending civil works and other facilities for Medical college will be initiated
4.	Agenda-4 Maintenance related works in women's hostel	Pending civil, electrical, gardening works and other facilities for Women's hostel will be initiated
5.	Agenda-5 OFC connection to the data centre	OFC connection works will be initiated
6.	Agenda-6 Construction of AHS building	Status of the ongoing works in first & second floor
7.	Agenda-7 Construction of Purified water generation system - (RO plant)	Status of the ongoing works in Ro plant
8.	Agenda-8 Construction of Emergency & technician quarters	Status of the Ongoing works in 3 rd floor over existing quarters

Member secretary

Chairman-IPMAS committee
SDUAHER

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